



Table of Contents

1. PROCESS FLOWS	4
1.1. CASES SUBMITTED THROUGH ELITIGATION PLATFORM	4
1.2. MANUAL CASE MANAGEMENT	5
2. ACCESS THE ELITIGATION PLATFORM	5
3. ELITIGATION PLATFORM	6
4. PARTY REGISTRATION	7
4.1. REGISTRATION OF BHUTANESE INDIVIDUAL	7
4.2. REGISTRATION OF NON-BHUTANESE INDIVIDUAL	10
4.3. LAWYER REGISTRATION	11
4.4. REGISTRATION OF ORGANIZATIONS	12
5. FIRST TIME LOGIN	13
6. LITIGANT DASHBOARD	15
7. CASE SUBMISSION	17
8. REVIEW eREGISTRATION REQUESTS	21
9. CASE REGISTRATION	24
10. ASSIGN CASE	25
11. MANAGE CASE ACTIVITIES	27
11.1. SUMMON ORDER	27
11.2. DEFENDANT LOGIN	28
11.3. SUBMISSIONS BY DEFENDANT	28
11.4. CASE ACTIVITY UPDATE – REMOTE HEARING	29
11.4.1. <i>Add Judicial Process</i>	29
11.4.2. <i>Send Remote Hearing Invitation</i>	30
11.4.3. <i>Remote Hearing</i>	31
11.4.4. <i>Submission of Judicial Forms for Remote Hearing</i>	32
11.4.5. <i>Acknowledge Form Submission</i>	33
11.5. CASE ACTIVITY UPDATE FOR COURT ROOM HEARING	33
12. COMPLETE CASE	36

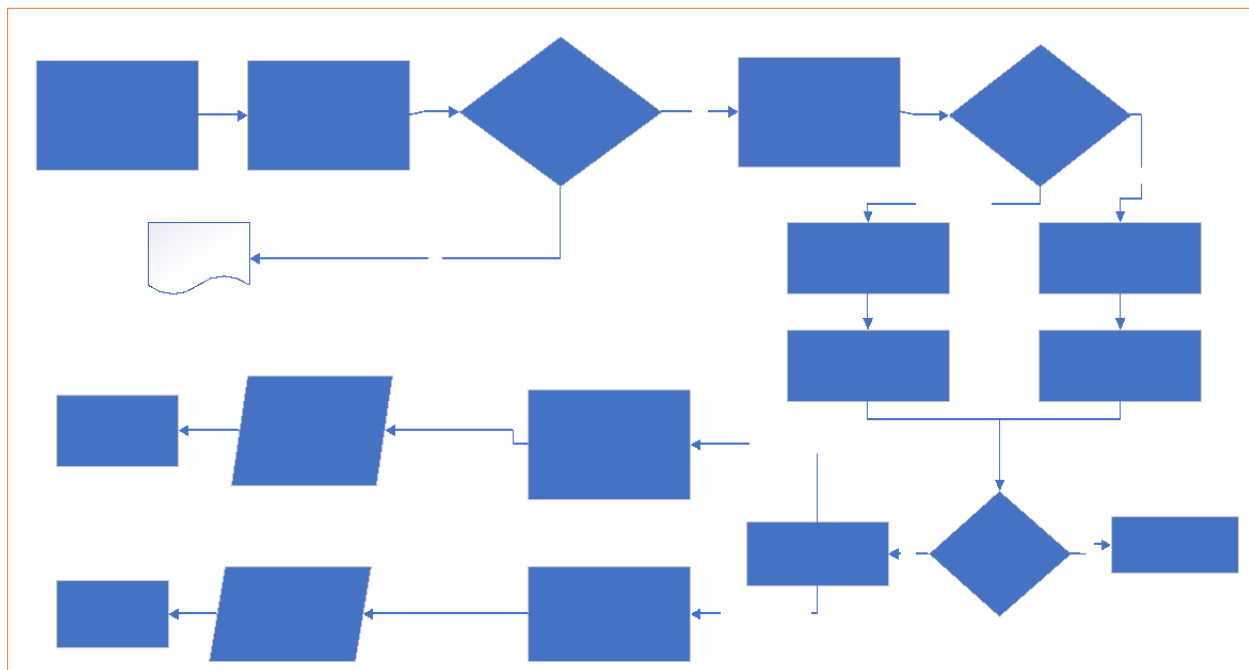
13.	FEE PAYMENT	38
14.	APPEAL	40
14.1.	ONLINE APPEAL SUBMISSION	40
14.2.	APPEAL SUBMISSION FROM THE COURT	41
15.	REVIEW AND APPROVE CASE INFORMATION	43
16.	DECIDED CASES	46
17.	APPEALED CASES	46
18.	ADD LITIGANT	47
19.	LITIGANT CASES	48

1. Process Flows

Two process flows are implemented in the Case Management System viz.

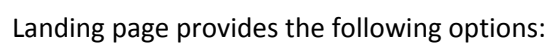
- a. Management of cases that are submitted online through eLitigation Platform
- b. Cases registered directly at the Courts (Manual Case Management)

1.1. Cases Submitted Through eLitigation Platform





<https://cms.judiciary.gov.bt> . Landing page is provided as follows:



1. Case Statistics in Brief – Brief of case statistics as captured in the case management system like Total Civil Cases Registered, Total Criminal Cases Registered, Total Cases Decided, Total Cases Appealed, Percentage of Cases Decided.
2. Option for the eLitigation Users (Registered Parties and Court Users) to login and access the system based on the role. Court Users will have to navigate Case Management System and other parties will have to navigate to Click here to go to E-Litigation Platform.
3. Court Announcement will show the announcements posted in the eLitigation System or link to the judiciary website. This is linked to Judiciary Website.
4. Option to change language to Dzongkha.
5. Option to change language to English.

3. eLitigation Platform

To submit case information online, users are required to navigate to “**Click here to go to E-Litigation Platform**”. Following page is provided.

The screenshot displays the eLitigation Platform interface. At the top, the header includes the Royal Court of Justice, Bhutan logo and name in Dzongkha and English. The main content area is divided into two columns. The left column, titled 'e-Litigation Guidelines', contains three links: 'e-litigation platform user manual.' (1), 'Video tutorials.' (2), and 'Contact Us.' (3). The right column, titled 'User Login', contains a login form with fields for 'username' and 'password', a 'Log In' button (4), and links for 'Don't have an account? Please Register!' (5) and 'Forgot your password?' (6). A language selector in the top right corner shows 'Dzongkha' and 'English'.

1. E-Litigation Platform User Manual – Provides the user manual on how to use the eLitigation Platform.
2. Video tutorials – video tutorials on how to use the eLitigation platform can be posted here and users can access the materials.
3. Contact Us – Contact information of office and officials who can provide information on the eLitigation platform.
4. User Login – Those users who have already registered can continue to login by entering correct user credentials.
5. Register – Those who have not created an account in the eLitigation platform need to register using this link.
6. Forgot Password – Provision to request for password change.

4. Party Registration


If already not registered follow the link “[Please Register](#)” link on the eLitigation platform. Following page is provided.




1. Bhutanese – Option for Bhutanese Individuals to register in the eLitigation Platform. CID is mandatory in this option.
2. Non-Bhutanese – Option for non-Bhutanese individuals to register in the eLitigation Platform.
3. Lawyer – Option for Lawyers to register in the eLitigation Platform.
4. Organization – Option for organizations (e.g. government agencies, corporations, private companies) to register in the eLitigation platform.


4.1. Registration of Bhutanese Individual

- a. <https://cms.judiciary.gov.bt> ☐ Click here to go to eLitigation Platform ☐ Please Register ☐ Bhutanese. Following registration form is provided.



ཧྲེལ་པོའི་འཇུག་པའི་ཁྲིམས་ཀྱི་འདུན་སྡེ།
ROYAL COURT OF JUSTICE, BHUTAN




 **Bhutanese Registration**

Enter CID No.*

Citizen Identity Card

Continue

- b. Bhutanese individuals can enter CID to get details from Department of Registration and Census. Name, Gender, Date of Birth, Thram No., House No., Village, Gewog, Dungkhag (if applicable) and Dzongkhag Details is fetched from Bhutan Civil Registration and Census System. Enter CID and click **Continue** Button.
- c. Defined details are fetched from DCRC and option to update current address information is provided.



ཧྲེལ་པོའི་འཇུག་པའི་ཁྲིམས་ཀྱི་འདུན་སྡེ།
ROYAL COURT OF JUSTICE, BHUTAN



 **Bhutanese Registration**

[View CID Details](#)

Name: Sonam Tobgay	Gender: M	DOB: 12/09/1987
Thram Number: 307/255	House Number: Kha-5-425	Village: Sinchula
Gewog: Darla	Dungkhag:	Dzongkhag: Chukha

Occupation

Select ▼

Email ID*

Mobile No.*

Alternate Mobile No.*(Contact of a person through which you can be reached)

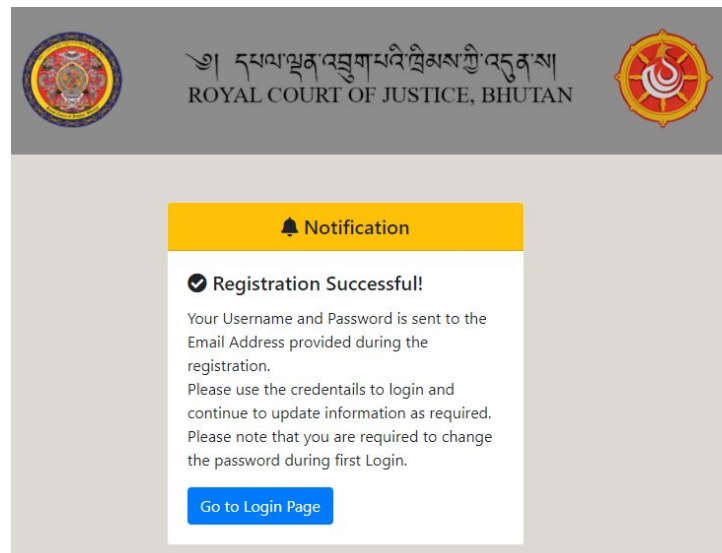
Current Address*

House/Building No*	Street Name*	Place*	Country*
<div style="border: 1px solid #ccc; height: 25px; width: 100%;"></div>	<div style="border: 1px solid #ccc; height: 25px; width: 100%;"></div>	<div style="border: 1px solid #ccc; height: 25px; width: 100%;"></div>	<div style="border: 1px solid #ccc; height: 25px; width: 100%;"></div>

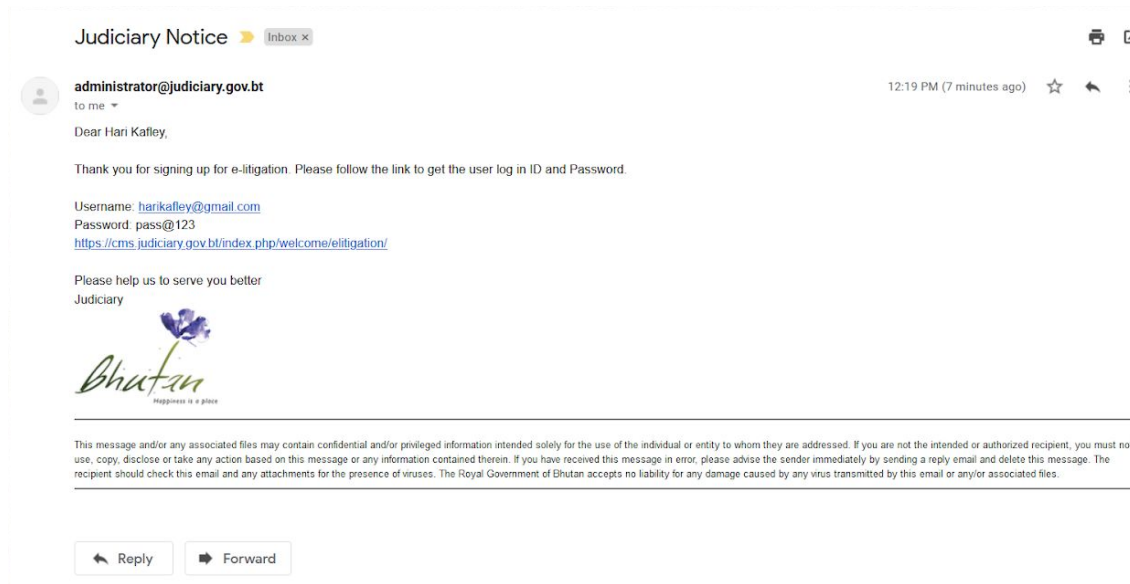
Submit

Cancel

- d. Enter other required information. Either Mobile No. or Email is mandatory. These handles are required to share the system access credentials.
- e. After entering the details **Submit** to submit registration information or **Cancel** abort saving registration information.
- f. Upon successful registration, system access credentials are sent in email or SMS. Following message is provided.



Upon successful registration email is sent to email ID provided with registration information, user name and password to access eLitigation platform.



Notification is also send in SMS.

Bhutanese individuals not having Citizenship Identity, can enter the required details and register. This process is not integrated with the Department of Civil Registration and Census system.

Party is required to click **Others (Bhutanese without CID Card)** to continue.

The screenshot shows the 'Bhutanese Registration' form. At the top, there is a section titled 'Enter CID No.*' with a text input field labeled 'Citizen Identity Card' and a blue 'Continue' button. Below this, a link labeled 'Others [Bhutanese without CID card]' is highlighted with a red rectangular box. A red arrow points from the right side of the box towards the link. The link is preceded by a small blue icon of a hand pointing.

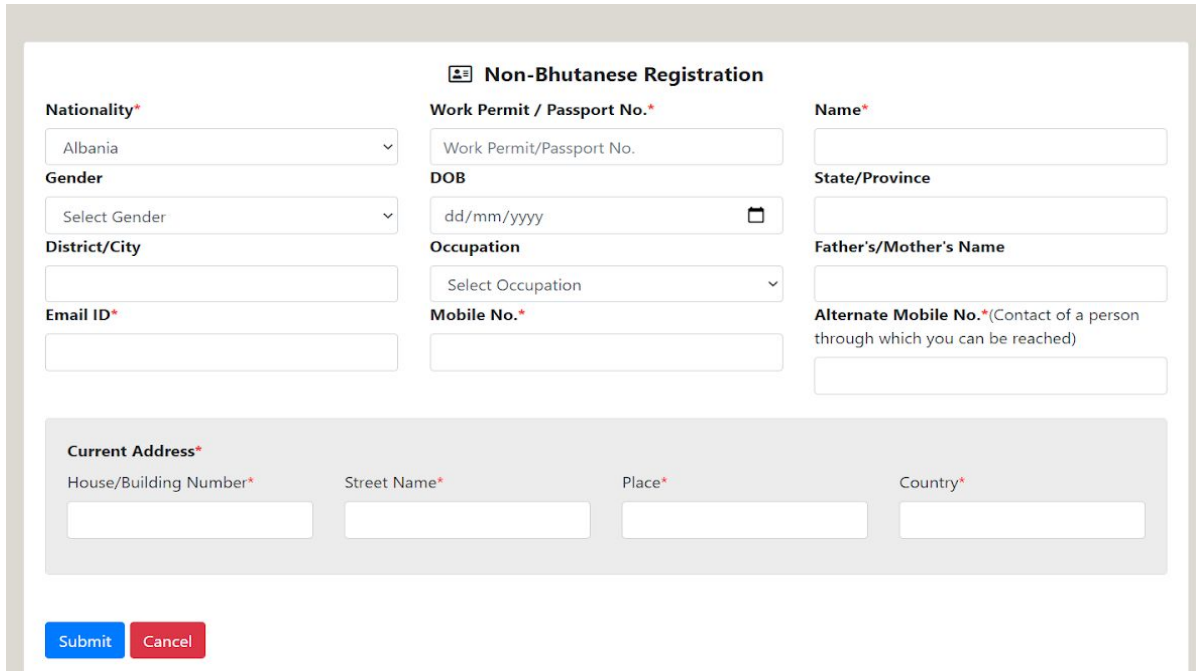
Information capture form is provided and party is required to provide required information.

The screenshot shows the 'Bhutanese Registration' form, specifically the 'Others [Bhutanese without CID card]' section. This section contains several input fields and dropdown menus for personal and contact information. The fields are organized as follows: 'Name:*' (text input), 'Gender:*' (dropdown menu with 'Select Gender' as the option), 'DOB:' (text input), 'Thram Number:' (text input), 'House Number:' (text input), 'Village:' (text input), 'Gewog:' (text input), 'Dungkhag:' (text input), 'Dzongkhag:*' (text input), 'Occupation' (dropdown menu with 'Select' as the option), 'Email ID*' (text input), 'Route Permit No.*' (text input), 'Mobile No.*' (text input), and 'Alternate Contact*' (text input). At the bottom, there is a section titled 'Current Address*' containing four text input fields: 'House/Building No*', 'Street Name*', 'Place*', and 'Country*'. At the very bottom of the form, there are two buttons: a blue 'Submit' button and a red 'Cancel' button.

Successful registration and system access credentials are shared in email.

4.2. Registration of Non-Bhutanese Individual

- a. <https://cms.judiciary.gov.bt> ☐ Click here to go to eLitigation Platform ☐ Please Register ☐ Non-Bhutanese. Following registration form is provided.



Non-Bhutanese Registration

Nationality*
Albania

Gender
Select Gender

District/City

Email ID*

Work Permit / Passport No.*
Work Permit/Passport No.

DOB
dd/mm/yyyy

Occupation
Select Occupation

Mobile No.*

Name*

State/Province

Father's/Mother's Name

Alternate Mobile No.*(Contact of a person through which you can be reached)

Current Address*

House/Building Number* Street Name* Place* Country*

Submit Cancel

- Enter other required information. Either Mobile No. or Email is mandatory. These handles are required to share the system access credentials. Also, Current Address information is required for future communications. Incorrect Current Address will lead to communications being sent to incorrect address. Alternate Mobile Number can be of any one who can be contacted in relation to the case. It could be family members, CC operator, etc.
- After entering the details **Submit** to submit registration information or **Cancel** abort saving registration information.
- Upon successful registration email is sent to email ID recorded with user name and password to access the system.

4.3. Lawyer Registration

Lawyers can register in the system following Lawyer Registration menu. Lawyer is required to enter his / her CID and continue.



ROYAL COURT OF JUSTICE, BHUTAN

Lawyer Registration

Enter CID No.*
10205004429

Continue

Information is fetched from Bhutan Civil Registration System.

Lawyer Registration

[View CID Details](#)

Name:	Gender:	DOB:
Tshering Lhamo	F	22/09/1986
Thram Number:	House Number:	Village:
307/255	Kha-5-425	Sinchula
Gewog:	Dungkhag:	Dzongkhag:
Darla		Chukha

Bar Council License No.*

Firm Name:

Email ID*

Bar Council Certificate:*
 No file chosen

Contact No.*

Alternate Mobile No.*(Contact of a person through which you can be reached)

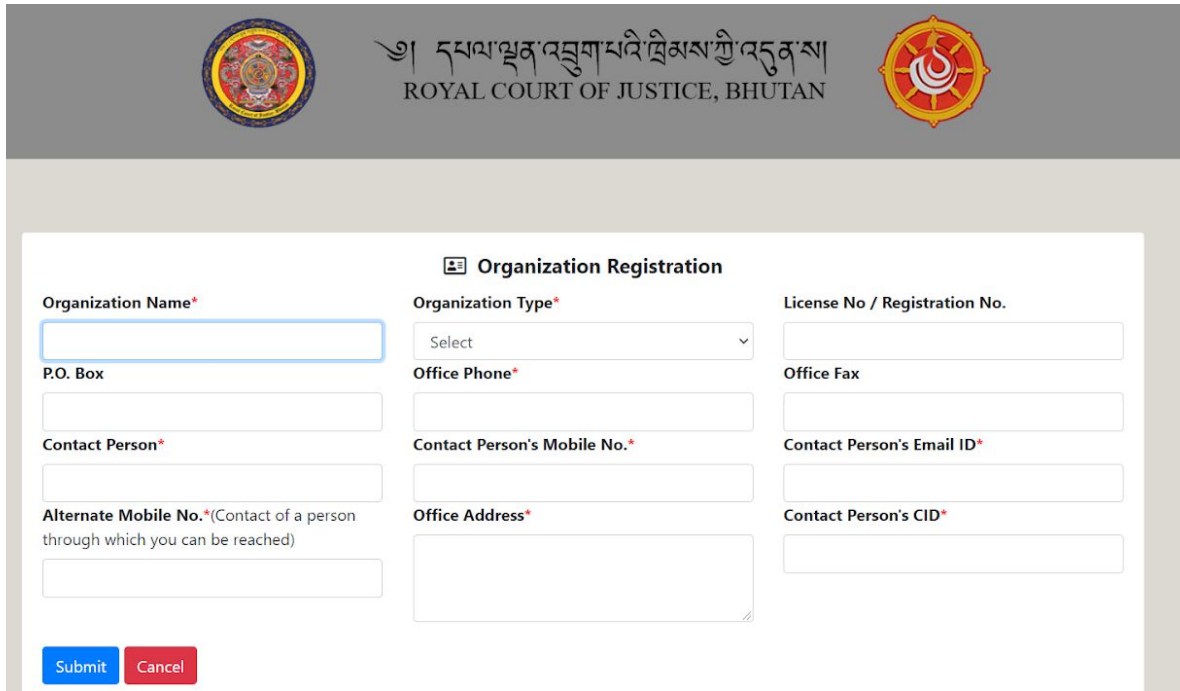
Firm Address*

House/Building Number*	Street Name*	Place*	Country*
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Record other required information and **Submit** for registration or **Cancel** to abort registration. If submitted, email is shared with system access credentials.

4.4. Registration of Organizations

- a. <https://cms.judiciary.gov.bt> ☐ Click here to go to eLitigation Platform ☐ Please Register ☐ Organization. Following registration form is provided.



འབྲུག་རྒྱལ་ཁབ་ཤིང་ཁྲིམས་ཁྲིམ་པོ་ལྷན་ཁག་།
ROYAL COURT OF JUSTICE, BHUTAN

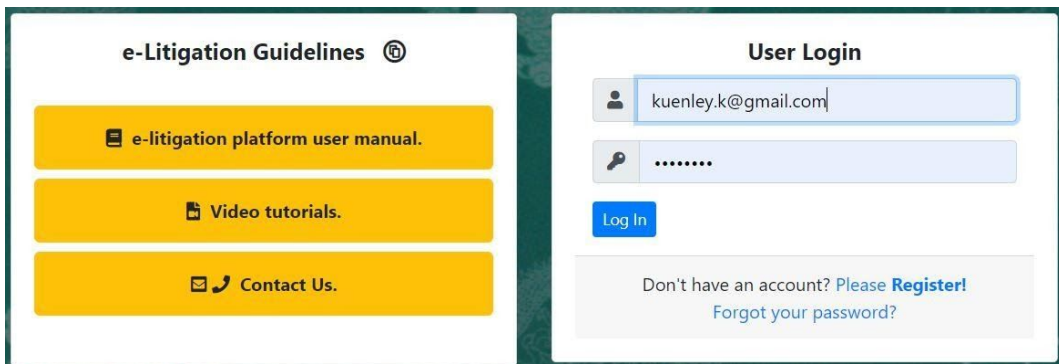
Organization Registration

Organization Name* <input type="text"/> P.O. Box <input type="text"/> Contact Person* <input type="text"/> Alternate Mobile No.* (Contact of a person through which you can be reached) <input type="text"/>	Organization Type* <input type="text" value="Select"/> Office Phone* <input type="text"/> Contact Person's Mobile No.* <input type="text"/> Office Address* <input type="text"/>	License No / Registration No. <input type="text"/> Office Fax <input type="text"/> Contact Person's Email ID* <input type="text"/> Contact Person's CID* <input type="text"/>
---	---	--

- b. Enter other required information. Either Contact Person's Mobile No. or Email is mandatory. These handles are required to share the system access credentials. Alternate Mobile Number will be used to contact party if the primary number cannot be reached, inactive, etc.
- c. After entering the details **Submit** to submit registration information or **Cancel** abort saving registration information.

5. First Time Login

- i. After Registration has been done, users will be directed to the login page.



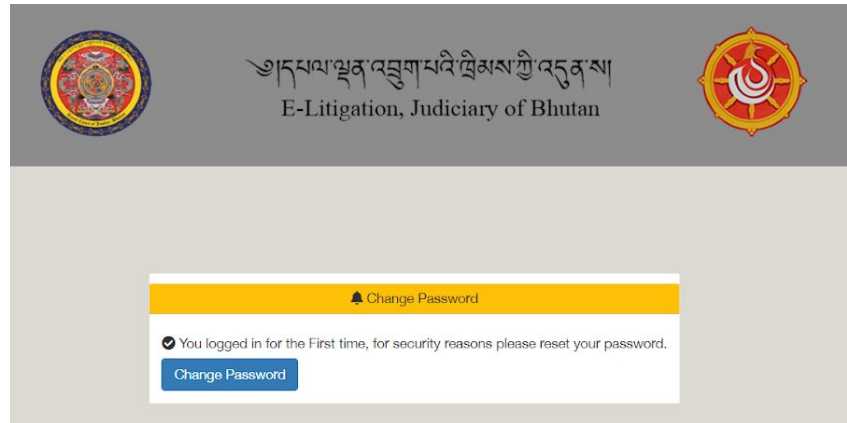
e-Litigation Guidelines ⓘ

- e-litigation platform user manual.
- Video tutorials.
- Contact Us.

User Login

Don't have an account? [Please Register!](#)
[Forgot your password?](#)

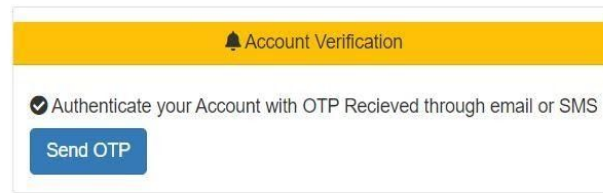
- ii. To login, use the credentials sent to given email address or the mobile number. As it is user's first log in, system direct to change the password.



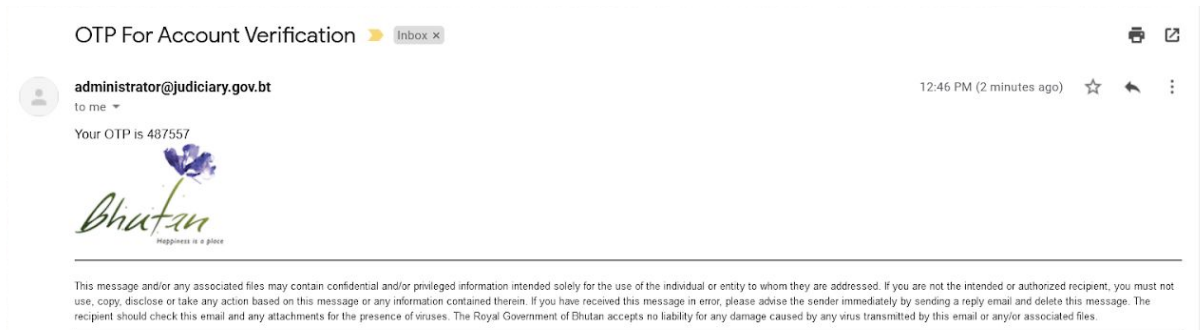
- iii. Click on “**Change Password**” Link

- iv. Enter the old current password, new password and confirm new password. After providing required password details **Submit** to change the new password.
- v. Once the password has been changed, again user will be directed to Login Page. Login with the updated password.

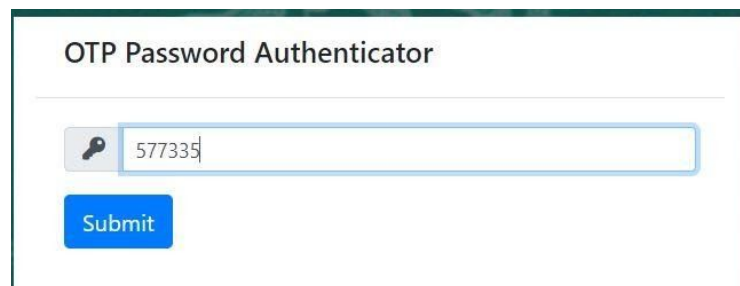
- vi. For additional security, users will be asked to authenticate themselves with an OTP number which will be sent to their mobile number.



Click **Send OTP** button to receive OTP. OTP is received in email or SMS. In email OTP is sent as follows.



- vii. Enter the OTP number received in email or SMS



- viii. Once the OTP is verified, users will be directed to their individual Dashboard



- i. **Case Registration** – Provides the list of cases already submitted with option to submit new case.
- ii. **InCase Activities** – Provides option to view the case activities that have been recorded like hearings, judicial processes.
- iii. **Court Documents** – Ability to view the documents issued by Court related to the cases.

- iv. **Form Submissions** – Provides features to submit scan of judicial forms once the hearing activities is complete. When Bench clerk select forms, list is generated for parties to submit the signed and scan of judicial form.
- v. **Case Submissions** – Provides option for parties to submit documents and other submissions online.
- vi. **Live Hearings** – Hearing calendar for the logged in party.

6. Litigant Dashboard

Upon successful login litigant is provided with dashboard as follows:



- i. **Case Registration** – Provides the list of cases already submitted with option to submit new case.

[Add New Case](#)

Sl.No	Reg.No	Case Title	Hearing Option	Respondent/Defendant/Witness	Petition Copy	Jurisdiction Copy	Case Status	Action
1	TS-21-23456		Remote Hearing -- Change --	View	HCFC-R22-Import-Registration-Form (1).docx	HCFC-R22-Import-Registration-Form.docx	Registered	
2	TS-21-098765		Remote Hearing -- Change --	Leela Maya RizalAti Raj Rizal View	Budget Call for FY 2021-22.pdf	about_tech.docx	Completed	Appeal

- ii. **InCase Activities** – Provides option to view the case activities that have been recorded like hearings, judicial processes.

Incase Activities

Note: Incase Activities will be available once the case is registered.

Sl.No	Reg.No	Case Title	Judicial Process	Form Used	Form Copy	Date
1	TS-21-23456		1. Miscellaneous Hearing	1. Miscellaneous Register(G-1)		2021-01-27
3	TS-21-098765		1. Miscellaneous Hearing 2. Preliminary Hearing	1. Miscellaneous Register(G-1) 2. Case Register (G-2) 3. Right to Jabmi(H-11)		2021-01-27 2021-01-27

- iii. **Court Documents** – Ability to view the documents issued by Court related to the cases.

Court Documents

Sl.No	Reg.No	Case Title	Document Type	Document Name	Issue Date
1	TS-21-098765		Judgement	lab2_02a_sorum_ng.pdf	2021-01-27






- iv. **Form Submissions** – Provides features to submit scan of judicial forms once the hearing activities is complete. When Bench clerk select forms, list is generated for parties to submit the signed and scan of judicial form.

Judicial Form Submissions

Plaintiff / Petitioner / Applicant		Respondent / Defendant				
Sl.No	Reg.No	Case Title	Case Documents	Upload	Status	Acknowledgement
1	TS-21-23456					
2	TS-21-098765		Case Register (G-2) Right to Jabmi(H-11)		Uploaded Uploaded	Pending Pending

- v. **Case Submissions** – Provides option for parties to submit documents and other submissions online.

Submissions / Resubmission

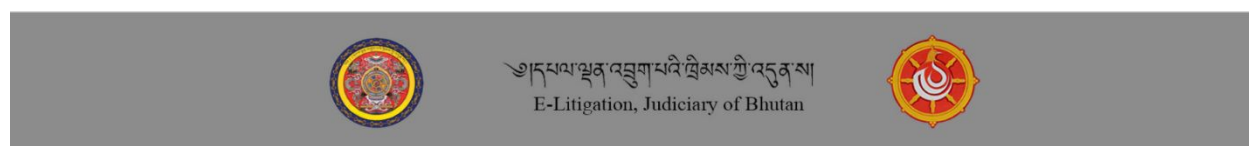
Plaintiff / Petitioner / Applicant		Respondent / Defendant			
Sl.No	Reg.No	Case Title	Case Documents	Court Status	 Action
1	TS-21-23456		1. Concept note to Dasho on IBLS.docx  	Pending	Upload Documents
2	TS-21-098765		1. HCFC-R22-Import-Registration-Form (1).docx  	Pending	Upload Documents

- vi. **Live Hearings** – Remote hearing links for the logged in party.

Sl.No	Reg.No	Case Title	Date	Time	Status	URL
1	TS-21-23456					
2	TS-21-098765		2021-01-27 2021-01-27 2021-01-27	10:30:00 10:30:00 10:30:00		https://meet.jit.si/c6993637550017e6d3b9695f57a592de8425289fa https://meet.jit.si/08999044a291d598b0400bc6d640b1f86a7ac179c2 https://meet.jit.si/d22833e62d3c4ddcd36877b91889d4fe590095b279

7. Case Submission

- a. <https://cms.judiciary.gov.bt> ☐ Click here to go to eLitigation Platform ☐ Login ☐ Case Registration ☐ Add New Case. List of already submitted cases are listed with status whether the case is accepted or pending review by the court.



home Welcome, harikatley@gmail.com | General Public

Options

Add New Case

Sl.No	Case Reg.No	Case Title	Hearing Option	Respondent/ Defendant/ Witness	Petition Copy	Jurisdiction Copy	Case Status	Action
1	TS-21-23456		Remote Hearing -- Change --	View	HCFC-R22-Import-Registration-Form (1).docx	HCFC-R22-Import-Registration-Form.docx	Registered	
2	TS-21-098765		Remote Hearing -- Change --	Leela Maya RizalAti Raj Rizal View	Budget Call for FY 2021-22.pdf	about_tech.docx	Registered	

b. To submit new case, click **Add New Case** Button. New case submission form is provided as follows:

home Welcome, harikatley@gmail.com | General Public Options

Add New Case

Select Court:*
-- Select --

Upload Proof of Jurisdiction Copy:* (Jurisdiction proof document e.g. Consent letter if employed, Business License and Occupancy Certificate of your Building)
Choose File No file chosen

Note:
As per Section 120 of CCPC

- Where the cause of action arose or
- Plaintiff / Defendant resides or
- Property is situated
- Agreement is signed / Entered or
- In Actions by/against any agent/agency of the Govt. Where the Govt. authority is located

Upload Petition Copy / Power of Atroney Copy:*
Choose File No file chosen

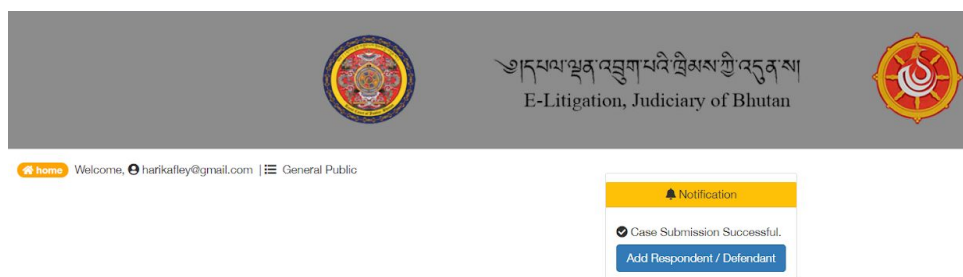
Hearing Option:*
☐ Remote Hearing
☐ Courtroom Hearing

☐ I hereby acknowledge that I have read and understood section 120 of the Civil and Criminal Procedure Code and I am submitting my petition in accordance to that

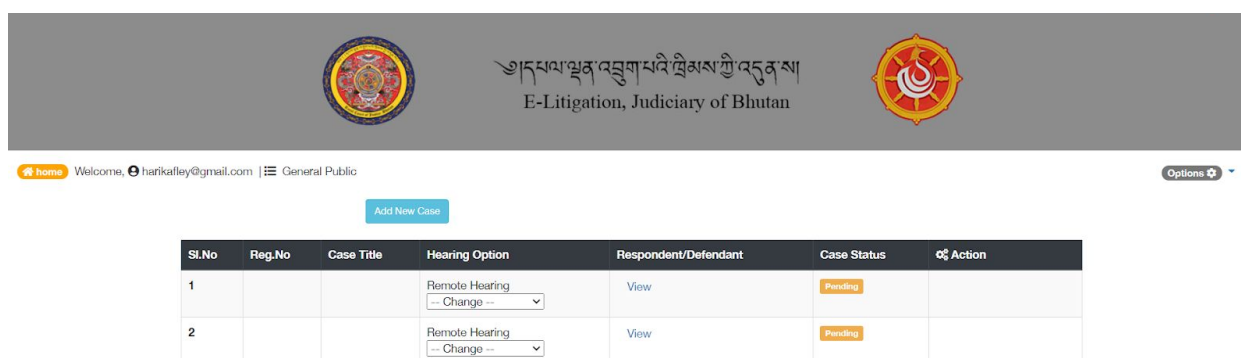
Submit Cancel

- c. Follow information needs to be entered / selected to successfully submit a case registration request.
- Court – Court of Jurisdiction where the case is to be registered.
 - Upload Application Copy – provision to attached the application requesting case registration.
 - Proof of Jurisdiction – supporting document to request registration if selected court is not as per the jurisdiction.
 - Hearing Option – Indicate hearing preference – Court room hearing or Remote Hearing. Remote hearing option allows the court official to schedule online hearing and share link to the party.

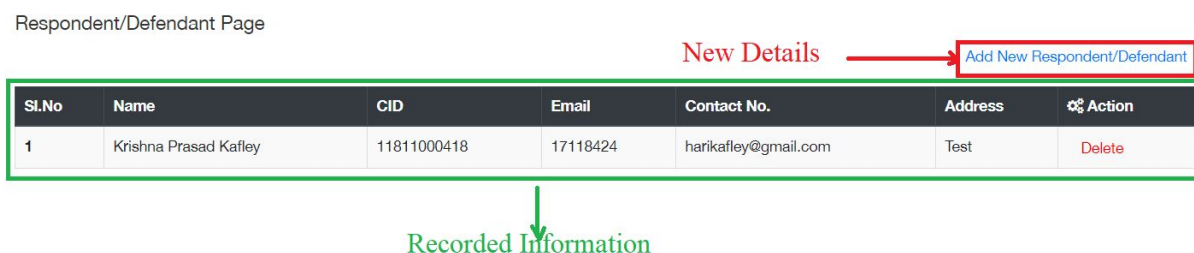
After entering required information applicant is required to click **Submit** to submit case registration request or **Cancel** abort submission of case registration application. **Upon successful submission, the request is listed on eRegistration page of selected court. Successful submission message is provided.**



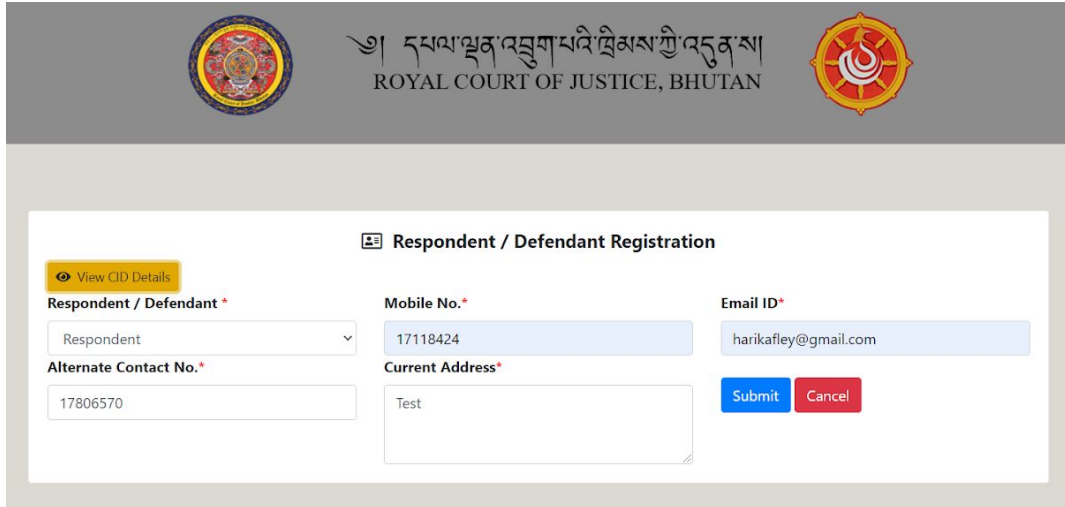
Case is also listed in the cases list.



Upon Successful submission party is provided with option to record Respondent / Defendant. Click **Add Respondent / Defendant** Button to add required information. List of already recorded Respondent / Defendant are listed with option to add new information.



To add Respondent / Defendant click **Add New Respondent / Defendant** link. Option to enter CID is provided. Enter the CID of the defendant / respondent and **Next**. Data from Department of Civil Registration and Census is fetched and displayed.



Respondent / Defendant Registration

[View CID Details](#)

Respondent / Defendant *
Respondent

Mobile No. *
17118424

Email ID *
harikafley@gmail.com

Alternate Contact No. *
17806570

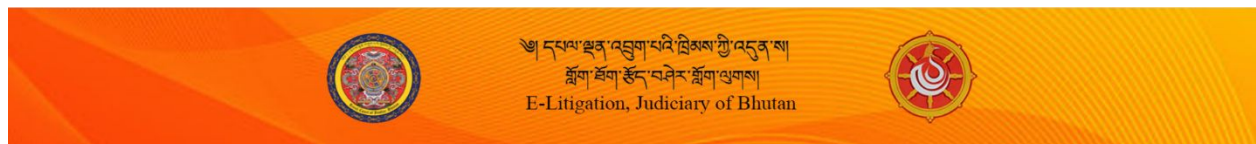
Current Address *
Test

Submit **Cancel**

Enter required information and **Submit** to record the defendant / respondent information or **Cancel** to abort recording defendant / respondent information. If any information added is incurred user can delete the recorded information. Submissions

Once the case registration request is accepted, applicant can make submissions on the cases. When litigant successfully login into the system, option is provided to make online submission if the hearing preference is **Remote Hearing**.

- To make submission follow <https://cms.judiciary.gov.bt> ☐ Click here to go to eLitigation Platform ☐ Login using Username and Password.
- After successful login navigate to Case **Submissions**. When user navigates to **Case Submissions** then List of registered cases are listed.

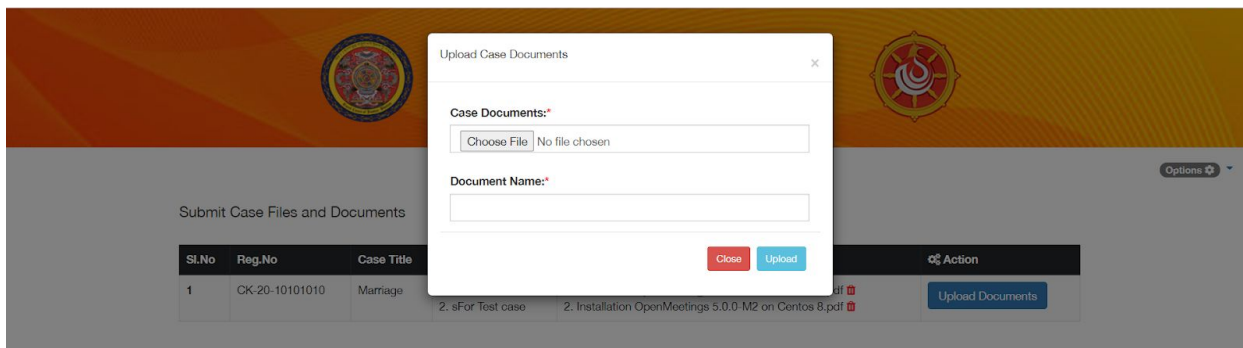


Submit Case Files and Documents

Case Submission Page

Sl.No	Reg.No	Case Title	Document Name	Case Documents	Action
1	CK-20-10101010	Marriage			Upload Documents

- User is required to click **Upload Documents** to upload case submission. Option to attach submission is provided.



- d. User can browse for the document and attach the document for submission. User is required to provide document name / submission brief and then click **Upload** to upload the document or **Cancel** to abort uploading the document. Uploaded document is accessible to the dealing officer at the Court.
- e. If user navigates to **Case Registration** then list of all cases (submitted, accepted and registered) are listed with status. Submission option is available only for cases that are accepted and registered.



Case Registration Page

Sl.No	Reg.No	Case Title	Calendar	ePay	Case Status	Action
1	CK-20-10101010	This is yet another test case	View	ePay	Pending	Edit Delete
2		This is another test case	View	ePay	Pending	Edit Delete
3		This is test case	View	ePay	Pending	Edit Delete
4	CK-20-10101010	Marriage	View	ePay	Accepted	Submission

Accepted Case

- f. User can click **Submission** link under Action column to view the submissions made related to the case. User can also upload documents from this page. Uploaded document is accessible to the dealing officer at the Court.

8. Review eRegistration Requests

- a. The case registration requests submitted by litigants is listed under eRegistration menu of the selected Court. This feature is available to Court Registrar of the selected court. Follow <https://cms.judiciary.gov.bt> ☐ Case Management System (For Court Officials Only) ☐ Login ☐ eRegistration. List of case registration requests is provided.

Case Management System
Royal Court of Justice, JUDICIARY OF BHUTAN

Jampel Tshering | Registry/Bench Registrar/Clerk
Bumthang, Bumthang
Change Password | Log Out

eRegistration

Sl.No	Date	Name	Case Title	Hearing Option	Application Copy	Case Status	Action
1	2020-12-02 15:18:20		This is yet another test case	Remote Hearing		Pending	View
2	2020-12-02 14:31:09		This is test case	Remote Hearing		Pending	View

- b. Case status is shown as pending. To view the case registration request user is required to click **View** under Action column. Submitted details are provided.

Case Management System
Royal Court of Justice, JUDICIARY OF BHUTAN

Wangchuk Tshering | Registry/Bench Registrar/Clerk
Tsirang, Tsirang
Change Password | Log Out

eRegistration

Case Application

Applicant Type: Individual

Applicant: Hari Prasad Kafley

Respondent / Defendant: Krishna Prasad Kafley

Hearing Option: Court Room Hearing

Petition copy: GTB_FinTech_Whitepaper_(DB012)_A4_DIGITAL.PDF

Proof for Jurisdiction Copy: E10696-IranArze.pdf

☐ Remote Hearing
☒ Courtroom Hearing

☐ Register
☐ Reject

Submit **Cancel**

User can click on the Name of Applicant to view details of the applicant. Details of applicant is opened in new window.

Party Details
Applicant Detail

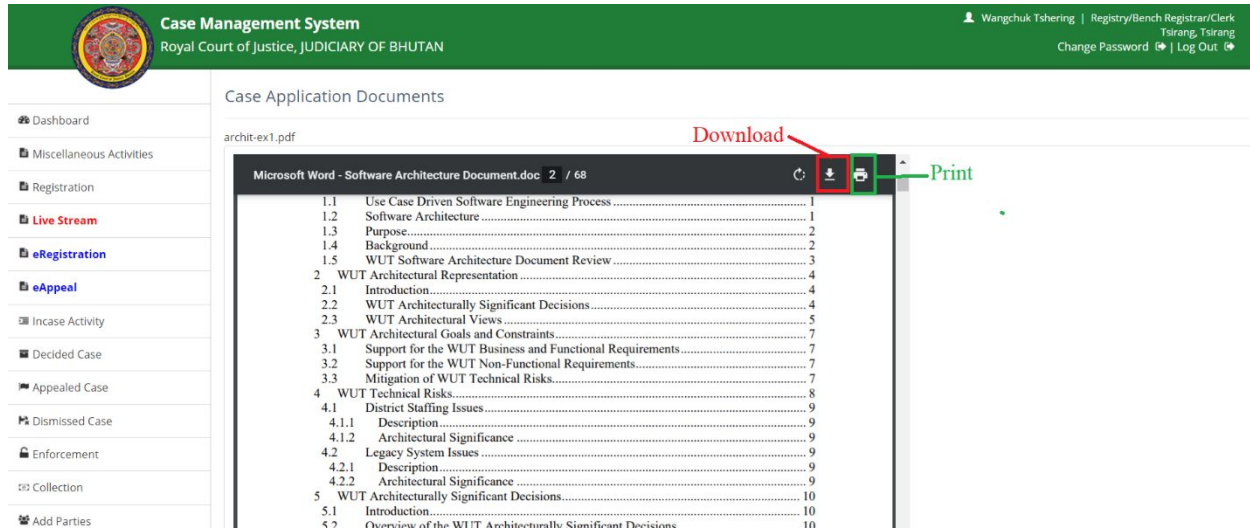
CID:	10011000110	Name:	Hari Prasad Kafley	Gender:	M
DOB:	1977-09-04	Thram Number:	337	House Number:	Ba-11-14
Village:	Drupchhugang(Harpaypani)	Gewog:	Tsholingkhar	Dungkhag:	
Dzongkhag:	Tsirang	Occupation:	Private Employee	Mobile No:	17118424
Email ID:	harikafley@gmail.com	Current Address:			

To view the details of respondent (if updated), user is required to click on the Name of Respondent / Defendant. Details is provided in new window.

Party Details
Respondent / Defendant Detail

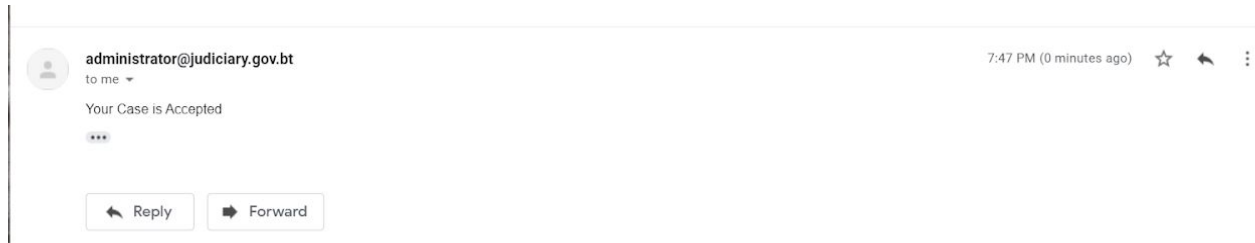
CID:	10011000418	Name:	Krishna Prasad Kafley	Gender:	M
DOB:	1974-06-28	Thram Number:	337	House Number:	Ba-11-14
Village:	Drupchhugang(Harpaypani)	Gewog:		Dungkhag:	
Dzongkhag:	Tsirang	Mobile No:	17118424	Alternate Contact No:	17806570
Email ID:	harikafley@gmail.com	Current Address:	12 motithang		

User is required to click on the document link to view the submitted documents. Document will be opened in new window.



User can download the document or print the document if required.

If case can be registered, then user will select **Register** option and **Submit** to proceed with registration. If the case cannot be registered then user will select **Reject** option to dismiss the case. If the case is accepted then email is sent to the applicant.



If the submitted case cannot be accepted then user is required to select **Reject** option. Option to capture the reason for rejection is provided.

☐ Register
☒ **Reject**

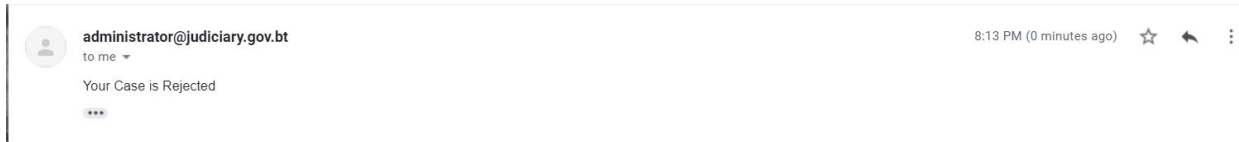
Select Reason For Rejection: -- Select --

-- Select --
 No concrete case or controversy
 No legal standing
 Jurisdiction

Additional Remarks:

User will select the Reason for Rejection and additional information and then **Submit** to reject the registration request. If the reason for rejection is 'Jurisdiction' applicant will be able to resubmit by changing the jurisdiction or can provide the proof of jurisdiction.

Email about the rejection is sent in email.



When party login to litigation system, and view the case list resubmission option is provided if the reason for rejection is '**Jurisdiction**'

[Add New Case](#)

Sl.No	Reg.No	Case Title	Hearing Option	Respondent/Defendant	Case Status	Action
1			Courtroom Hearing -- Change --	View	✖Rejected Jurisdiction Please provide proof of jurisdiction or select appropriate court of jurisdiction.	Resubmit
2			Remote Hearing -- Change --	View	Pending	
3	TS-20-4567	Test for remote hearing	Remote Hearing -- Change --	View	✔Registered	Submission

Party can click on **Resubmit** button to resubmit the case with required information.

9. Case Registration

Case will be either registered or dismissed after the miscellaneous hearing is conducted. Remote miscellaneous hearing will be conducted if the applicant has indicated remote hearing as hearing options. If applicant has indicated courtroom hearing as hearing preference then miscellaneous hearing will happen in the court. Upon completion of miscellaneous hearing decision to register or dismiss the case is made. Case registration record is updated as follows.

Registration

Case Type:

Miscellaneous Number: TS-20-2345

Date: 25-12-2020

Case Title: xxxxxx

Miscellaneous Hearing Date: 26-12-2020

Miscellaneous Hearing Judges: [Add](#)

Petitioner / Plaintiff: [Add](#)

Karma Dorji

Name	Type	Option
Hari Prasad Kalley	Plaintiff/Petitioner/Applicant	✖

☒ Register ☐ Dismiss

Registration Number: TS-20-2345

Assign Lawyer [Add](#)

No Lawyer Assigned!

Registration Date:

Assign Bench: Bench I

[Save](#) [Cancel](#)

During case registration, case is assigned to a Bench. The case will be accessible to the Bench Registrar of the assigned bench.

If case is dismissed, the case dismissal record is created as follows:

The screenshot shows the 'Registration' form in the eLitigation System. The form is divided into two main sections: 'Register' and 'Dismiss'. The 'Dismiss' option is selected. The form includes fields for 'Miscellaneous Number' (BT-20-), 'Date', 'Case Title', and 'Miscellaneous Hearing Date'. There are also buttons for 'Add' for 'Miscellaneous Hearing Judges' and 'Petitioner / Plaintiff'. Below these fields, there is a section for 'Reasons For Not Registering' with a text area and a 'Signed By Judge' field with an 'Add' button. At the bottom, there are 'Save' and 'Cancel' buttons.

10. Assign Case

Once the case is registered and assigned to a Bench, the case is listed in Bench Registrar's Dashboard. Elitigation cases are indicated with green tick mark and cases registered in court are indicated with red cross mark.

Dashboard

Success! A Notice Mail has been sent to

Search by CID

Registered Case

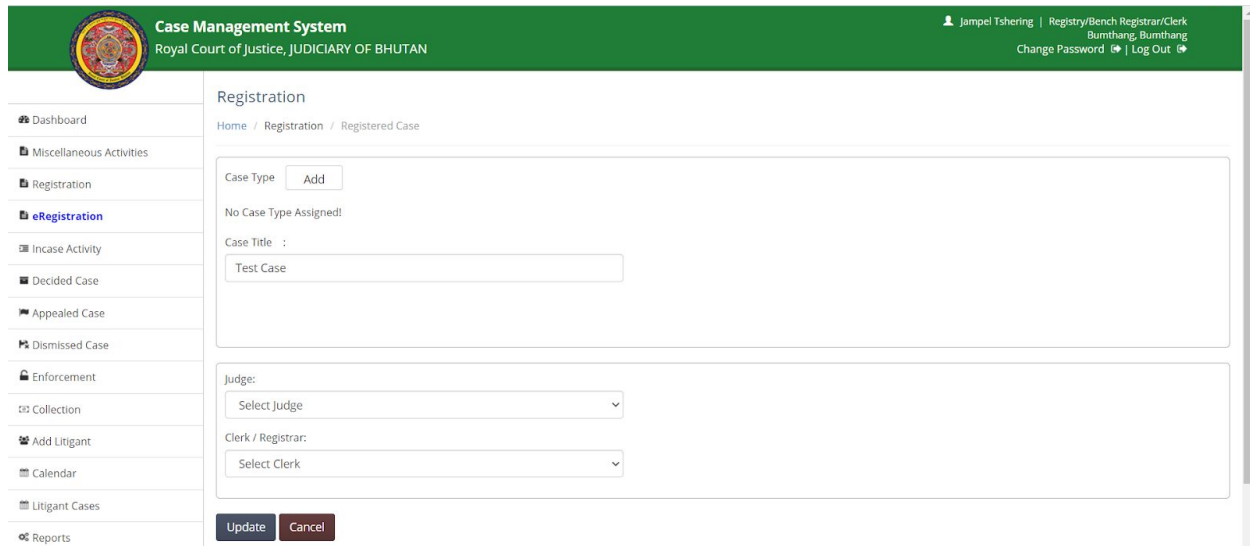
Appealed Case

Sl.No	eLitigation	Registration No	Registration Date	Case Title	Plaintiff / Appellant	Defendant / Respondent	Bench	Case Status	Options
1	✓	TS-21-098765	2021-01-27	eLitigation Cases	ITechnologies	Leela Maya Rizal Ati Raj Rizal	Bench I	Registered Case	Assign View Edit
2	✓	TS-21-23456	2021-01-27		ITechnologies		Bench I	Registered Case	Assign View Edit
3	✗	TS-20-54	2020-02-27	Battery	RBPTsirang		Bench I	Active	Reassign View Edit
4	✗	TS-20-51	2020-02-27	monetary	Devi Maya Mongar		Bench I	Assigned to (Tshering Dema)	Reassign View Edit
5	✗	TS-20-50	2020-02-27	monetary	Devi Maya Mongar		Bench I	Assigned to (Sangay Penden)	Reassign View Edit
6	✗	TS-20-47	2020-02-14	Institutional Loan	NPPF, Thimphu	Pem Dorji	Bench I	Active (Case Handeled By Wangchuk Tshering)	Reassign View Edit

The list contains all the cases that are assigned to the Bench. Cases can be assigned to dealing officer. If a case is not assigned to a bench clerk the status is shown as Registered and if a case is already assigned to bench clerk then it shows the name of bench clerk to whom the case is assigned.

Unassigned case can be assigned to a bench clerk and assigned cases can be re-assigned to different bench clerk.

To assign a case to bench clerk, bench registrar is required to use **Assign** option. Following option is provided.



Case Management System
Royal Court of Justice, JUDICIARY OF BHUTAN

Jampel Tshering | Registry/Bench Registrar/Clerk
Bumthang, Bumthang
Change Password | Log Out

Registration
Home / Registration / Registered Case

Case Type

No Case Type Assigned!

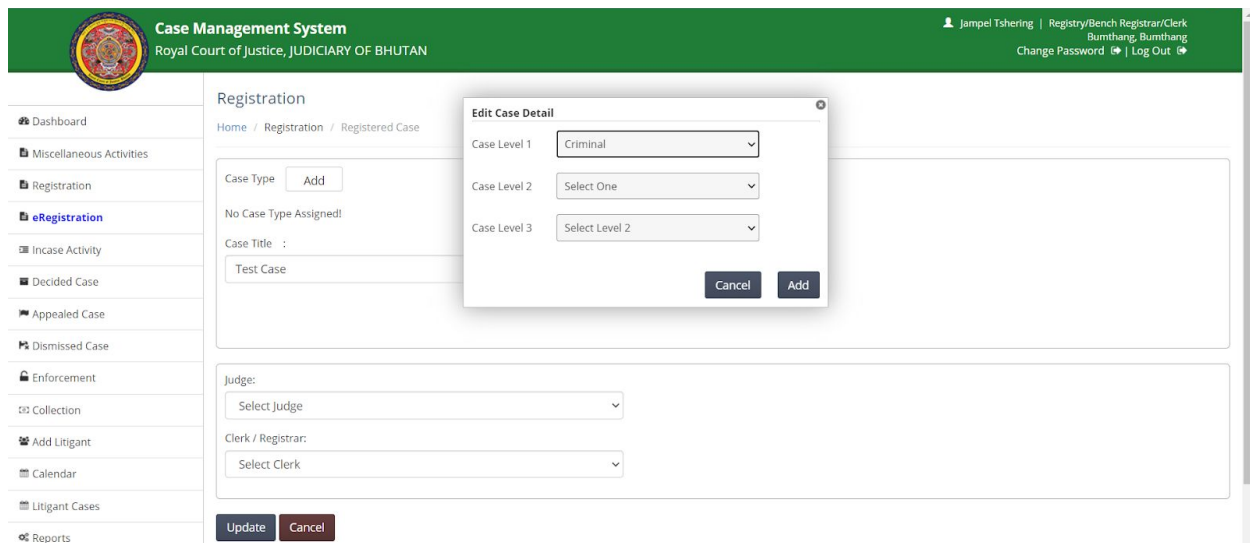
Case Title :

Judge:

Clerk / Registrar:

At this stage registrar has option to update case type if sufficient information is available to categorize the case. If not, registrar can update the Judge and clerk information. Only bench judge will be listed and only the bench clerks of the bench of logged in bench registrar will be listed. After selecting judge and bench clerk registrar **Updates** to update the case assignment. Registrar can **Cancel** to abort saving case information.

If registrar options to update case category information, user is required to click **Add** button. Case category option is provided.



Case Management System
Royal Court of Justice, JUDICIARY OF BHUTAN

Jampel Tshering | Registry/Bench Registrar/Clerk
Bumthang, Bumthang
Change Password | Log Out

Registration
Home / Registration / Registered Case

Case Type

No Case Type Assigned!

Case Title :

Judge:

Clerk / Registrar:

Edit Case Detail

Case Level 1

Case Level 2

Case Level 3

11. Manage Case Activities

Once the case is assigned to bench clerk, the case is listed on **Incase Activity** page. The access the Incase Activity follow <https://cms.judiciary.gov.bt> Incase Activity.

Case Management System
Royal Court of Justice, JUDICIARY OF BHUTAN

Jampel Tshering | Registry/Bench Registrar/Clerk
Bumthang, Bumthang
Change Password | Log Out

Incuse Activity

Search by Case No...

Sl.No	Registration No	Registration Date	Issue	Petitioner/Plaintiff	Case Activity
1	BT-20-18	2020-01-20	Monetary(child Compensation)	Tashi Lhamo	Insert Case Activities
2	BT-20-62	2020-03-03	Monetary	Lhakden Dorji	Insert Case Activities

To record case activity, user is required to click Insert Case Activities link under Case Activity column.

11.1. Summon Order

If defendant / respondent is recorded by the applicant then first time Insert Case Activities provides option to send Summon Order to Respondent is provided.

Case Activities

Case Title:	Here we go <input type="button" value="Edit"/>	Application Date:	2020-12-26
Registration No:	TS-20-789	Registration Date:	2020-12-26
Hearing Date:	2020-12-26	Judge: <input type="button" value="Add"/>	Karma Dorji <input type="button" value="x"/>

Case Type
 No Case Type Selected!

Litigant
 iTechnologies - Plaintiff/Petitioner/Applicant
 Man Maya Kafley - Plaintiff/Petitioner/Applicant

Documents Uploaded

Sl.No	Document Name	Uploads	Upload date	Uploaded by
Petition Copy: Regulatory Sandbox Framework for Mining Cryptocurrency _Jan 2019.pdf				

Respondent / Defendant						
Sl.No	Name	CID	Contact No.	Address	eMail	Action
1	Man Maya Kafley	11811000420	17118424	here is my address	harikafley@gmail.com	Summon

User is required to click **Summon** action. Option to capture message is provided.

Case Management System
Royal Court of Justice, JUDICIARY OF BHUTAN

Wangchuk Tshering | Registry/Bench Registrar/Clerk
Tharang, Tharang
Change Password | Log Out

Summon Respondent / Defendant

Message:

Enter the message and **Send Mail** to send the summon mail or **Cancel** to abort sending summon email. Email is sent to the respondent with message and credentials to access the elitigation platform.




11.2. Defendant Login

Upon receipt of email, defendant will proceed with login process. Refer First Time Login section for details on first time login, password change and OTP processing. Upon successful login, defendant is provided with the following dashboard page.



11.3. Submissions by Defendant

After successfully logging, defendant is required to access **Case Submissions** to view the case information. List of cases for which the logged in defended is part of is provided.

Submissions				
Respondent / Defendant		Plaintiff / Petitioner / Applicant		
Sl.No	Reg.No	Case Title	Case Documents	 Action
1	TS-20-789	Here we go		Upload Documents
2	TS-20-4567	Test for remote hearing		Upload Documents

Respondent can upload the submissions by clicking on **Upload Documents** action. Provision to browse and upload document is provided.

11.4. Case Activity Update – Remote Hearing

11.4.1. Add Judicial Process

Court user is required to schedule remote hearing by adding Judicial Process. To add judicial process for remote hearing:

Access CMS → Login → In Case Activities → Select Case → Click **Add Judicial Process**. Provision to add judicial process for remote hearing is provided.

Select the Judicial Process, select the date and time. Time is important to schedule online hearing using Video Conferencing System. User can select the Judicial Form that is to be used. Use **Add More** to select multiple forms, if necessary. Upon creation of judicial process, option to configure Video Conferencing is provided.


Case Files - Submissions / Resubmissions						
Sl.No	Upload Date	Document Name	View	Uploaded by	Acknowledge	
Respondent / Defendant / Witness						
Sl.No	Latigant Type	Name	CID	Contact No.	eMail	Action
1	Respondent	Leela Maya Rizal	11103000190	17118424	hari@itechnologies.bt	Summon
2	Respondent	Ati Raj Rizal	11103000188	17806570	harikafley@itechnologies.bt	Summon

Judicial Process						
Sl.No	Judicial Process	Activity Date	Activity Time	Forms Used	Live Meet	Action
1	Miscellaneous Hearing	2021-01-27	18:34:18	Miscellaneous Register(G-1)		
2	Preliminary Hearing	2021-01-27	10:30:00	Case Register (G-2) Right to Jabmi(H-11)	Configure	Edit Delete

[Add Judicial Process](#)
[Case Complete](#)

11.4.2. Send Remote Hearing Invitation

To send invitation to the parties and other relevant court officials, click on **Configure** link under Live Meet Column. Option to send invitation is provided.



Case Management System
 Royal Court of Justice, JUDICIARY OF BHUTAN

Wangchuk Tshering | Registry/Bench Registrar/Clerk
 Tsirang, Tsirang
[Change Password](#) | [Log Out](#)

- Dashboard
- Miscellaneous Activities
- Registration
- Live Stream**
- eRegistration
- eAppeal
- Incase Activity
- Decided Case
- Appealed Case
- Dismissed Case
- Enforcement
- Collection
- Add Parties
- Calendar

Manage Live Meet

Case Title:	Here we go	Judicial Process Name:	Production before judge
-------------	------------	------------------------	-------------------------

Judges

Sl.No	Name	Live Stream Date	Live Stream Time	eMail
1	Karma Dorji	27-12-2020	10:00:00	Invite

Lawyers

Sl.No	Name	Live Stream Date	Live Stream Time	eMail
1		27-12-2020	10:00:00	Invite

Litigants

Sl.No	Name	Live Stream Date	Live Stream Time	eMail
1	1.Hari Kafley 2.Man Maya Kafley	27-12-2020	10:00:00	1.harikafley@gmail.com Invite 2.harikafley@gmail.com Invite

Once the invitation is sent, link changes to **Invitation Sent**.

Manage Live Meet

Success! An invitation Mail has been sent to harikafley@gmail.com

Case Title:	Test case	Judicial Process Name:	Preliminary Hearing
-------------	-----------	------------------------	---------------------

Judges				
Sl.No	Name	Live Stream Date	Live Stream Time	eMail
1	Tashi Yangzom	2021-01-27	10:30:00	

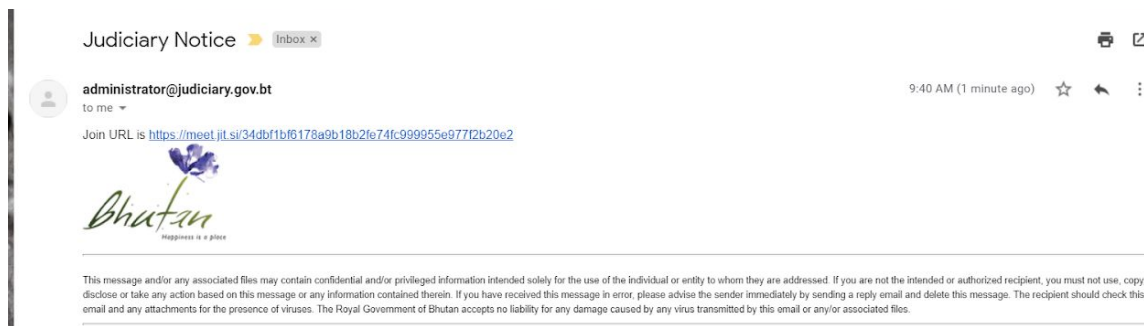
Litigants				
Sl.No	Name	Live Stream Date	Live Stream Time	eMail
1	1.Leela Maya Rizal 2.Ati Raj Rizal 3.Hari Kafley	2021-01-27	10:30:00	1.hari@technologies.bt Invitation Sent 2.harikafley@technologies.bt Invitation Sent 3.harikafley@gmail.com Invitation Sent

Copyrights © 2015: Supreme Court

Back To Case Activity

11.4.3. Remote Hearing

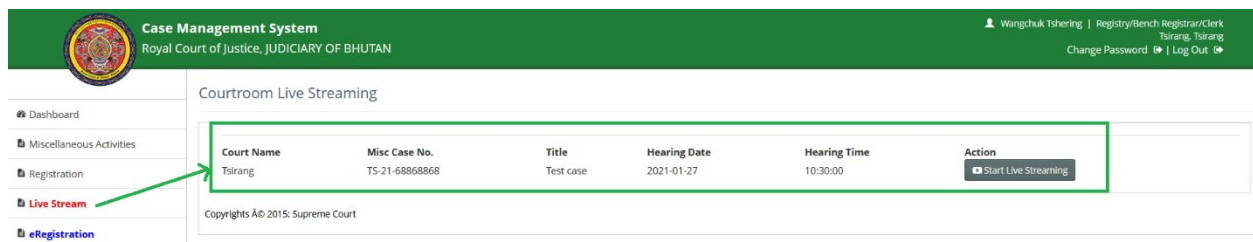
Click on **Invite** link under eMail column to send invitation to the parties and other court officials (Judge and Bench Clerk). Invitation is sent to all selected in email.



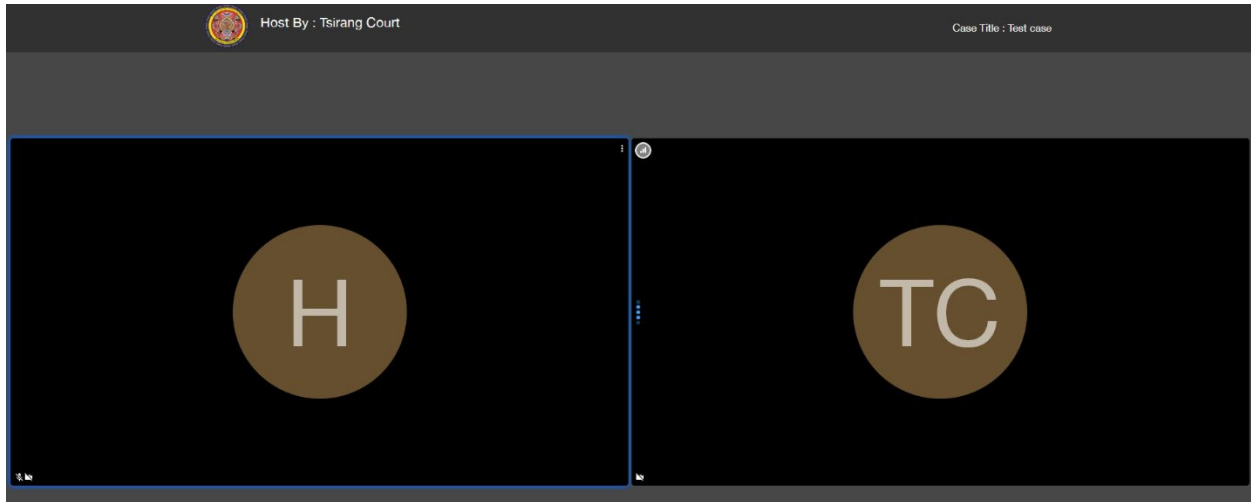
Parties can click on the link provided in the mail to join the remote hearing session.

Alternatively, parties can login into the eLitigation Platform and access the remote hearing link from the system.

Court officials can use Live Stream Menu to access the remote hearing.

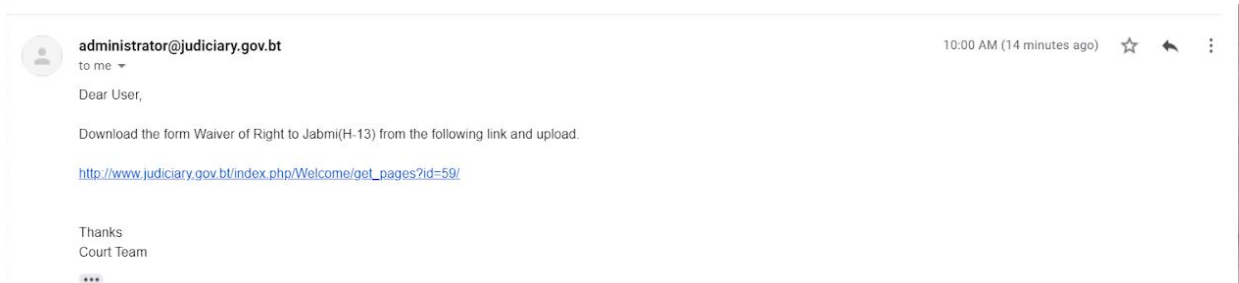


Click on Start Live Streaming button to open Video Conferencing feature. Parties can join the VC will be visible. VC can be conducted with Audio and Video bridge.



11.4.4. Submission of Judicial Forms for Remote Hearing

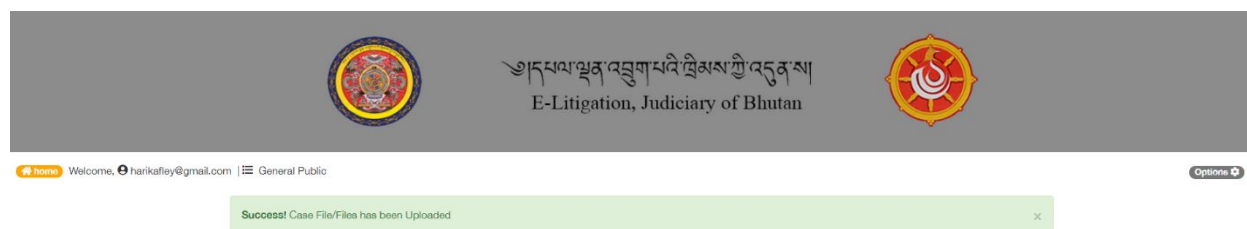
While updating judicial process, required forms submission information is provided in mail. Once the remote hearing is complete, court official send request to sign and submit the relevant forms related to hearing.



Alternatively, parties can login in the system and navigate to Form Submission box to upload the signed form(s). Forms are available on www.judiciary.gov.bt.



After uploading the forms, litigant can access the documents uploaded.



Litigant can also check whether other party submitted the forms or not.

Judicial Form Submissions

Plaintiff / Petitioner / Applicant

Respondent / Defendant

Sl.No	Reg.No	Case Title	Case Documents	Status	Acknowledgement
1	TS-21-23456				
2	TS-21-098765		Case Register (G-2) Right to Jabmi(H-11)	Pending Pending	Pending Pending

11.4.5. Acknowledge Form Submission

Bench clerk is required to acknowledge form submission. Access In Case Activity to see the uploaded forms.

Judicial / Case Activity Forms							
Plaintiff/Petitioner/Applicant				Respondent/Defendant			
Judicial Form Name	Uploaded Document	Upload Date	Acknowledge	Uploaded Document	Upload Date	Acknowledge	
Miscellaneous Register(G-1)							
Case Register (G-2)	1611753987HCFC-R22-Import-Registration-Form (1).docx	2021-01-27	-- Select one --				
Right to Jabmi(H-11)	1611754190HCFC-R22-Import-Registration-Form.docx	2021-01-27	-- Select one --				

Bench clerk can click the uploaded document link to view the document. After reviewing uploaded document, bench clerk is required to either accept or reject the submission by selecting appropriate option.

Above process of scheduling activity, remote hearing and form submission by the parties can be continued as long as it is required. Once everything is complete Court user is required to follow Complete Case button to record judgment information. For Remote hearing option before uploading the judgment, remote hearing for reading the judgment can be scheduled and conducted.

11.5. Case Activity Update for Court Room Hearing

Option to view already recorded activities and record new activity is provided. Three set of information is provided as follows.

Royal Court of Justice, JUDICIARY OF BHUTAN

Change Password | Log Out

Case Activities

Case Title: Here we go [Edit](#) Application Date: 2020-12-26

Registration No: TS-20-789 Registration Date: 2020-12-26

Hearing Date: 2020-12-26 Judge: [Add](#) Karma Dorji

Case Type: [Add](#) Litigant: [Add](#)

No Case Type Selected!

ITechnologies - Plaintiff/Petitioner/Applicant [+ Lawyer](#)

Man Maya Kafay - Plaintiff/Petitioner/Applicant [+ Lawyer](#)

Documents Uploaded

Sl.No	Document Name	Uploads	Upload date	Uploaded by
1	Response to Petition	DefinitiveTIL2011and2007EditionProcess.pdf	2020-12-26 15:19:39	Man Maya Kafay

Petition Copy: [Regulatory Sandbox Framework for Mining Cryptocurrency_Jan 2019.pdf](#)

Respondent / Defendant

Sl.No	Name	CID	Contact No.	Address	eMail	Action
1	Man Maya Kafay	11811000420	17118424	here is my address	harikafay@gmail.com	Summon

1. Case Details – This section provides the details of case like case title, Case Type, Litigant, etc. User can edit some information in this section. User can edit Case Title, Judge, Case Type, Litigant, and Lawyer.
2. Documents submitted online – If at any stage of the case online submissions were made then this section will list of documents submitted online.
3. Activities completed – List of activities already completed are listed in this section. User can edit the activity details or delete the activity if incorrectly recorded.

As the case progresses case can be categorized more clearly, so user can use **Edit** option to update the case title and case type. A case can be categorized into multiple categories.

Case Title: Monetary(child Compensation) [Edit](#) Application Date: 2020-01-14

Registration No: BT-20-18 Registration Date: 2020-01-20

Hearing Date: 2020-01-14 Judge: [Add](#) Phurba Dorji

Case Type: [Add](#)

1- Agreement restraining marriage
2- Betting or wagering Agreements

Litigant: [Add](#)

Tashi Lhamo - Plaintiff/Petitioner/ Applicant [+ Lawyer](#)

New Litigants can be added using **Add** option for a case.

Case Activities

Add Litigant

Case Title:	Monetary(child C	Date:	2020-01-14
Registration No:	BT-20-18	Registration Date:	2020-01-20
Hearing Date:	2020-01-14	Judge:	<input type="button" value="Add"/> Phurba Dorji

1- Agreement restraining marriage
2- Betting or wagering Agreements

Case Type

Litigant

Tashi Lhamo - Plaintiff/Petitioner/ Applicant

If any litigant already added is cleared from the case, then the litigant can be removed from the case.

Sometime judge may change or additional judge may be added. User can use **Add** option to add new judge.

Case Activities

Assign Judge
 Select Judge :

Case Title:	Monetary(child C	Date:	2020-01-14
Registration No:	BT-20-18	Registration Date:	2020-01-20
Hearing Date:	2020-01-14	Judge:	<input type="button" value="Add"/> Phurba Dorji

1- Agreement restraining marriage
2- Betting or wagering Agreements

Case Type

Litigant

Tashi Lhamo - Plaintiff/Petitioner/ Applicant

When there change in judge user can remove assigned judge and add new judge to the case.

To add new activity user is required to click on **Add Judicial Process** button. Option to record judicial process / activity is provided.

Case Management System
 Royal Court of Justice, JUDICIARY OF BHUTAN

Jampel Tshering | Registry/Bench Registrar/Clerk
 Bumthang, Bumthang
[Change Password](#) | [Log Out](#)

- Dashboard
- Miscellaneous Activities
- Registration
- eRegistration**
- Incase Activity
- Decided Case
- Appealed Case
- Dismissed Case
- Enforcement

Insert Case Activity

Judicial Process:

Activity Date:

Forms Used:

Form Date:

Detail:

Litigant Present:

<input type="checkbox"/>	Tashi Lhamo	Plaintiff/Petitioner/ Applicant
--------------------------	-------------	---------------------------------

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User is required to record the required information and then **Submit** to submit case activity / judicial process details or **Cancel** to abort saving case activity information. More than one form can be used while recording an activity. Use **Add More** option to record the forms used during the activity / hearing.

Any number of activities can be updated for a case.

12. Complete Case

Once hearing activities are complete user is required to click on **Case Complete** Button to record judgement information. Judgement details are captured as follows.

Multiple Acts, Articles, Sections and Sub-Sections can be added. Use **Add More** option to record multiple Acts, Articles, Sections and Sub Sections. If incorrect selection is made, user can use **Remove** option to remove the incorrect selection.

Similarly, more than one judge can be associated with a case and judgment may be delivered accordingly. User can use **Add More** option to include additional judge. If incorrect selection is made, user can use **Remove** option to remove the incorrect selection.

Uploaded file is available for the litigant to view if the case was registered online. Also, the judgement file is archived in the archival system.

If conviction is involved in the judgment then conviction information is captured.

Conviction ☒ Yes

Sentence Type: Compensation/Damages

Select Litigant for sentence : Tashi Lhamo - Plaintiff/Petitioner/ Applicant

Amount:

Receipt No:

Submit Cancel Add

Based on the sentence type, relevant information is captured. If more than once sentence type is included use **Add** button to record multiple sentence type information.

Conviction ☒ Yes

Sentence Type: Compensation/Damages

Select Litigant for sentence : Tashi Lhamo - Plaintiff/Petitioner/ Applicant

Amount: 10000

Receipt No: 2345

1

Sentence Type: Thrimthue/Fined

Select Litigant for sentence : Tashi Lhamo - Plaintiff/Petitioner/ Applicant


Amount:

Receipt No:

2



Submit Cancel Add

In case of remote eLitigation and remote hearing, once the judgment is uploaded, the judgment file can be accessible for parties to view / download.

Sl.No	Reg.No	Case Title	Document Type	Document Name	Issue Date
1	TS-21-098765		Judgement	lab2_02a_scrum_ng.pdf 	2021-01-27

13. Fee Payment

Parties can make online payment using Bhutan Immediate Payment System. To make payment parties can access the eLitigation platform and access **ePayment** menu.

 ePayment
  Feedback

Court Fees

Marriage Registration Fee

Marriage Case Renewal Fees

Fines and Penalties

Other Fees and Charges



Liquidated Damages

Tender Document Sale

Fines and Penalties (In lieu of Prison Terms)


Forfeiture of Security Deposits


Court Bail Fees

 Brief
  Law

Case Management System

(For Court Officials Only)

 Click here to go to **E-Litigation** Platform

 [Click Here to Visit the Judiciary Website](#)

Select relevant payment – Mostly payment will be Court Fee. Option to enter the application Number will be provided. Application Number will be provided in email or SMS.

ePayment

1

APP. NO.

2

CONFIRM

3

PAYMENT

4

FINISH

Enter your Application Number

165912742086752

X

search

After entering the Application Number, Search required payment information.

The image shows a mobile application interface for ePayment. At the top is a yellow header with the text "ePayment" and a small icon. Below the header is a green banner with the text "Fail! Application No. not found x". Underneath the banner are four circular icons numbered 1, 2, 3, and 4. Below these icons are four labels: "APP. NO.", "CONFIRM", "PAYMENT", and "FINISH". The "CONFIRM" label is highlighted in green. Below the labels is a form with the following fields: "Application No.: 165912742086751", "Agency Code: DAY01935", "Court Name: Chukha", "Service: Court Fees", "Service Fee: 100.00", and "Account Head: 131340001". At the bottom of the form are two buttons: "Cancel" (red) and "Confirm" (blue).

After reviewing the information, if everything is correct continue payment process by confirming. If information is not correct then Cancel. If confirmed, payment gateway interface is provided.

The screenshot displays the 'Payment Gateway' interface with a progress bar at the top indicating four steps: 1. APP. NO., 2. CONFIRM, 3. PAYMENT (active), and 4. FINISH.

Payment Details

- Beneficiary Name: G2C Payment Aggregator
- Payment Description: Court Fees
- Beneficiary Order No: 30020210127041747261374325
- BFS Transaction ID: 102701281324
- Amount: 100.0
- Fee: 0.0

Please Select Your Bank

Available banks for selection:

- ☐ BANK OF BHUTAN
- ☐ BHUTAN NATIONAL BANK
- ☐ DRUK PNB BANK
- ☐ Bhutan Development Bank
- ☐ T BANK LTD

Please enter your active Savings/Current/Overdraft Account only.
* Other account types are not permitted.

Your bank account number

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Norton SECURED powered by Symantec

Select the bank and enter account number and then continue. OTP is provided in SMS to Mobile Number recorded in Bank through Customer Information. Based on the payment status, status information is provided.

The screenshot shows the 'ePayment' confirmation screen with a progress bar at the top indicating four steps: 1. APP. NO., 2. CONFIRM, 3. PAYMENT, and 4. FINISH (active).

Application No.: 165912742086753

Payment Date: 2021-01-27

Txn ID: 16725637163

Txn Amount: 100.00

Payment Status: PAID

14. Appeal

Any of the party has option to appeal to higher court if not satisfied with the judgment. Two appeal options are available viz. (i) Online Appeal Submission, (ii) Appeal Submission from the Court.

14.1. Online Appeal Submission

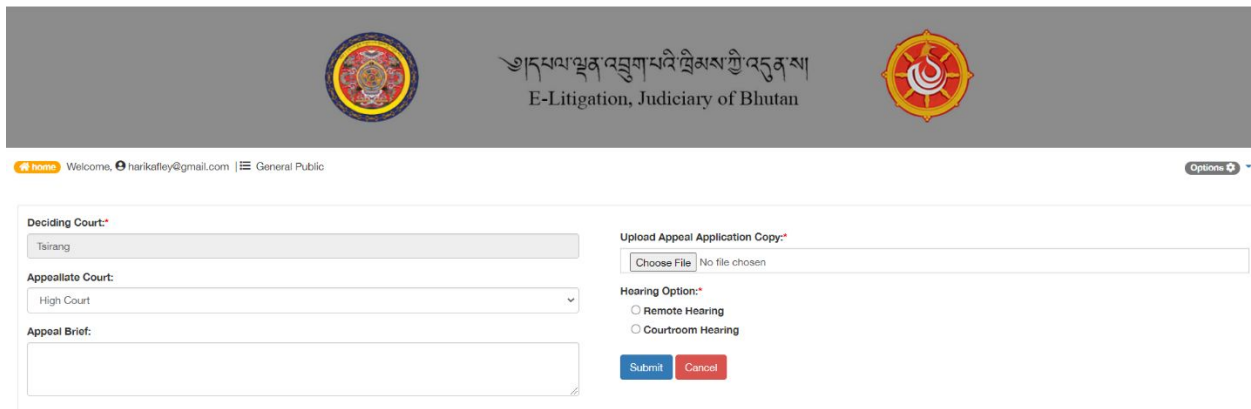
Once judgement is issued, parties will have option to appeal online. Access the cases that are complete from Case Registration box. List of cases is provided. Closed case can be appealed.



The screenshot shows the E-Litigation, Judiciary of Bhutan interface. At the top, there is a header with the Bhutanese emblem and the text "ཨ་ཤིང་པལ་ལྷན་འབྲུག་པའི་ཁྲིམས་ཁྲིའུ་བློན་པ།" and "E-Litigation, Judiciary of Bhutan". Below the header, there is a navigation bar with "Home", "Welcome, harikatley@gmail.com", and "General Public". A button "Add New Case" is visible. The main content area displays a table of cases:

Sl.No	Reg.No	Case Title	Hearing Option	Respondent/Defendant/Witness	Petition Copy	Jurisdiction Copy	Case Status	Action
1	TS-21-23456		Remote Hearing -- Change --	View	HCFC-R22-Import-Registration-Form (1).docx	HCFC-R22-Import-Registration-Form.docx	Registered	
2	TS-21-098765		Remote Hearing -- Change --	Leela Maya Rizal/Ati Raj Rizal View	Budget Call for FY 2021-22.pdf	about_tech.docx	Completed	Appeal

Parties can click **Appeal** link under Action column. Appeal information submission is provided.




The screenshot shows the Appeal Submission form. At the top, there is a header with the Bhutanese emblem and the text "ཨ་ཤིང་པལ་ལྷན་འབྲུག་པའི་ཁྲིམས་ཁྲིའུ་བློན་པ།" and "E-Litigation, Judiciary of Bhutan". Below the header, there is a navigation bar with "Home", "Welcome, harikatley@gmail.com", and "General Public". The form contains the following fields:

- Deciding Court:** A dropdown menu with "Tsirang" selected.
- Appellate Court:** A dropdown menu with "High Court" selected.
- Appeal Brief:** A text area for entering the appeal brief.
- Upload Appeal Application Copy:** A button "Choose File" and a message "No file chosen".
- Hearing Option:** Two radio buttons: "Remote Hearing" (selected) and "Courtroom Hearing".
- Submit/Cancel buttons:** Two buttons at the bottom right.

Upon submission, case is available in appealed list of appellate court. The case will be listed in Appealed case menu.

14.2. Appeal Submission from the Court

When party approach court with appeal request, bench clerk / bench registrar / court registrar can record the appeal information once the appeal formalities are complete. To record appeal information, follow Login → Decided Cases. List of decided cases are displayed.



Case Management System
 Royal Court of Justice, JUDICIARY OF BHUTAN


Jampel Tshering | Registry/Bench Registrar/Clerk
 Bumthang, Bumthang
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[Dashboard](#)
[Miscellaneous Activities](#)
[Registration](#)
[eRegistration](#)
[Incase Activity](#)
[Decided Case](#)
[Appealed Case](#)

Decided Case

SL No	Registration No	Registration Date	Judgment No	Judgment Date	Case Type	Plaintiff/Appellant	Defendant/Respondent	Option
1	BT-20-18	2020-01-20	BT-20-158	2020-08-04	1- Agreement restraining marriage 1- Betting or wagering Agreements	Tashi Lhamo		35999 Appeal View

User can view the case information by clicking **View** button. Case details is provided.



Case Management System
 Royal Court of Justice, JUDICIARY OF BHUTAN

Kuenley | public
 Bumthang, Bumthang
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Case Details

Misc Case No:	BT-20-40		
Issue :	Monetary(child Compensation)		
Case Types:	1- Agreement restraining marriage 2- Betting or wagering Agreements		
Misc Hearing Date:	2020-01-14		
Registration Status:	Registered		
Application Date:	2020-01-14		
Hearing Judges:	No Hearing Judge Assigned!		
Registration Date:	2020-01-20	Registration No:	BT-20-18
Judge Assigned:	Phurba Dorji	Case Status:	Case Closed, ClerkJampel Tshering
Sl.No	Judicial Process	Activity Date	Forms Used
1	Production before judge	02-12-2020	Case Register (G-2) Conviction Register(G-4)
Judgment No:	BT-20-158	Judgment Date:	2020-08-04
Disposal Type:	judgment	Judgment Document:	No Judgement Document!

To record Appeal information, user is required to click **Appeal** option. Provision to capture appeal information is available. Enter the required information and **Submit** to save appeal details or **Cancel** to abort saving appeal information.

Case Appeal Form
Home / Appeal Case

Court: Bumthang

Appellant: Select One
Tashi Lhamo
* Press CTRL to MultiSelect

Appeal Brief:

Appellate Court: High Court

Singing Judge: Phurba Dorji
* Press CTRL to MultiSelect

Appeal Number:

Appeal Date: dd/mm/yyyy

Submit Cancel

Appealed cases will be listed under appealed tab of the appellate court. Appellate court can proceed with registration, recording of case activities and case close activities.

Appealed cases in Dzongkhag Courts and High Court follow the process of registration, case activities and judgement.

However, cases appealed to Supreme Court comprise of additional activity before being registered. When appeal reaches supreme court, case is assigned to a bench and then bench clerk without registering the case. Once the case is assigned to the bench and then to bench clerk, Miscellaneous Activity is conducted by the bench clerk for case presentation. Upon completion of the presentation decision is made whether the case can be registered or not.

Case Management System
Royal Court of Justice, JUDICIARY OF BHUTAN

Jampel Tshering | Registry/Bench Registrar/Clerk
Bumthang, Bumthang
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Miscellaneous Activities

Search by Miscellaneous No QGo

Applicant

Application Date: dd/mm/yyyy

Miscellaneous No: Miscellaneous No

Miscellaneous Hearing Date: dd/mm/yyyy

Assigned to which bench: Select One

Miscellaneous Activity Type: --Select one--

Issue: Case Title

Hearing Judge: --Select hearing judge--

Approve ☐ Dismiss ☐

If the case is approved for registration then approval information is captured and registration number is recorded from the registry section.

Approve ☒ Dismiss ☐

Order No

Order Date

Remarks

Approved cases then follow the activities recording and then judgment process.

If the case is rejected then dismissal information is captured.

Approve ☐ Dismiss ☒

Order No

Order Date


Remarks

Activities information is cannot be captured for rejected cases.

15. Review and Approve Case Information

Dasho Drangpons are required to review and approve the case information of their respective Bench / Court. Upon successful login list of cases registered and assigned to the bench is provided.

eLitigation System Training Manual



Case Management System
Royal Court of Justice, JUDICIARY OF BHUTAN

Pema Rinzin | Judge / Justice
High Court, Thimphu
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Dashboard

Approved Cases

Calendar

Litigant Cases

Reports

Dashboard

Search:


Select One

Search

Registered Case

Sl.No	Court	Misc Case No	Case No	Registered Date	Case Title	Case Status	Action	Approve Status
1	High Court	HC-20-230	HC-20-95	2020-02-17	Criminal	Case Registered	View	
2	High Court	HC-20-233	HC-20-98	2020-02-17	Sale and purchase of goods	Case Registered	View	
3	High Court	HC-20-227	HC-20-92	2020-02-17	Marital Rape	Case Registered	View	
4	High Court	HC-20-224	HC-20-89	2020-02-17	Monetary	Case Registered	View	
5	High Court	HC-20-183	HC-20-86	2020-02-03	Larceny	Case Registered	View	
6	High Court	HC-20-180	HC-20-83	2020-02-03	Land Transaction	Case Registered	View	
7	High Court	HC-20-176	HC-20-80	2020-01-30	Monetary	Case Registered	View	
8	High Court	HC-20-159	HC-20-77	2020-01-27	Breach of Trust and Forgery	Case	View	

User can filter the list by selecting the type of case.



Case Management System
Royal Court of Justice, JUDICIARY OF BHUTAN

Pema Rinzin | Judge / Justice
High Court, Thimphu
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Dashboard

Approved Cases

Calendar

Litigant Cases

Reports

Dashboard

Search:

Select One

Search

Registered Case

Select One
Registered / Dismissed Case
Active Case
Closed Case
Appealed Case

Sl.No	Court	Misc Case No	Case No	Registered Date	Case Title	Case Status	Action	Approve Status
1	High Court	HC-20-230	HC-20-95	2020-02-17	Criminal	Case Registered	View	
2	High Court	HC-20-233	HC-20-98	2020-02-17	Sale and purchase of goods	Case Registered	View	
3	High Court	HC-20-227	HC-20-92	2020-02-17	Marital Rape	Case Registered	View	
4	High Court	HC-20-224	HC-20-89	2020-02-17	Monetary	Case Registered	View	
5	High Court	HC-20-183	HC-20-86	2020-02-03	Larceny	Case Registered	View	

Mostly information of the closed cases is reviewed and approved. Once the case is closed Approve Status is shown are Not Approved.

Case Management System
Royal Court of Justice, JUDICIARY OF BHUTAN

Pema Rinzin | Judge / Justice
High Court, Thimphu
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Dashboard

Search: Closed Case Search

Registered Case

Sl.No	Court	Misc Case No	Case No	Registered Date	Case Title	Case Status	Action	Approve Status
1	High Court	HC-20-05	HC-20-05	2020-01-03	Monetary	Case Closed	View	Not Approved
2	High Court	HC-19-430	HC-19-203	2019-04-22	Monetary	Case Closed	View	Not Approved
3	High Court	HC-19-1554	HC-19-647	2019-12-05	Fraudulent Cheque Writing	Case Closed	View	Not Approved
4	High Court	HC-19-1505	HC-19-626	2019-11-27	Encroachment	Case Closed	View	Not Approved
5	High Court	HC-19-1453	HC-19-611	2019-11-13	Monetary	Case Closed	View	Not Approved
6	High Court	HC-19-1300	HC-19-548	2019-10-11	Battery	Case Closed	View	Not Approved
7	High Court	HC-19-1238	HC-19-524	2019-09-25	Contractual Dispute	Case Closed	View	Not Approved
8	High Court	HC-19-1220	HC-19-515	2019-09-23	Murder and Rape of a child above twelve	Case Closed	View	Not Approved

User is required to click **View** Action to view the detailed information about the case.

Case Management System
Royal Court of Justice, JUDICIARY OF BHUTAN

Pema Rinzin | Judge / Justice
High Court, Thimphu
Change Password | Log Out

Case Details

Misc Case No:	HC-20-05	Litigant		
Issue :	Monetary	Name	Type	Lawyer
Case Types:	No Case Type Assigned!	Tshoki Dema	Appellant	Not Assigned
Misc Hearing Date:	2020-01-01	Kelzang Choden	Respondent	Not Assigned
Registration Status:	Registered			
Application Date:				
Hearing Judges:	No Hearing Judge Assigned!			
Registration Date:	2020-01-03	Registration No:	HC-20-05	
Judge Assigned:	Pema Rinzin Lungten Dubgyur	Case Status:	Case Closed. Clerk:Ugyen Wangdi	
Sl.No	Judicial Process	Activity Date	Forms Used	
1	Preliminary Hearing	16-01-2020	No Form Selected	
2	Closing Argument	17-01-2020	No Form Selected	
Judgment No:	HC-20-15	Judgment Date:	2020-01-20	

If everything is OK then user is required to click **Approve** button to approve the case information. Once approved the status in the list change to approved or the case will be included in Approved Case list.

If information is not correction then user has option to update information by clicking **Update** button. Case information is loaded with option to modify information.

Case Management System
Royal Court of Justice, JUDICIARY OF BHUTAN

User: Pema Rinzin | Judge / Justice High Court, Thimphu
Change Password | Log Out

Case Details

Misc Case No: HC-19-430

Issue: Monetary

Case Type: 1- Private loan

Misc Hearing Date: 17/04/2019

Registration Status: Registered

Application Date: dd/mm/yyyy

Hearing Judges: No Hearing Judge Assigned!

Registration Date: 22/04/2019

Registration No: HC-19-203

Judge Assigned: Pema Rinzin, Lungten Dubgyur

Case Status: Case Closed.Clerk: Dechen Pem

Litigant

Name	Role	Lawyer	Action
Choki Dema	- Appellant	+ Lawyer	✖
Iepchu	- Respondent	+ Lawyer	✖

Judicial Process

Sl.No	Judicial Process	Activity Date	Forms Used	Options
Add Judicial Process				

User can modify required information and **Submit**. The modified information is considered as approved information and updated in the system.

If the information is not correct and user is not in position to modify the case information, user is required to **Reject** the case information. User is required to record the reason for rejection.

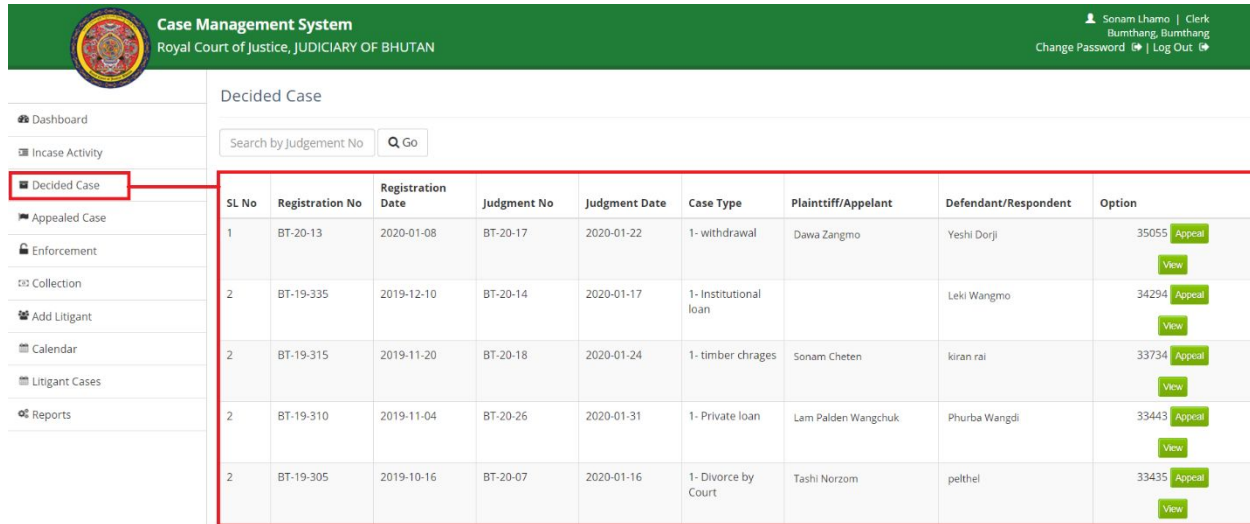
Comment

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After entering the comments, user **Submits** to reject the case information or **Cancel** to abort rejection of case information. If submitted then rejected case information is provided to bench clerk who has updated the information.

16. Decided Cases

Users will be able view list of cases that are decided. A bench clerk will be able to view the list of cases managed by the user. Bench registrar can view the list of cases that were decided from the bench. Court registrar will be able to view the list of all cases decided from the court.



Case Management System
Royal Court of Justice, JUDICIARY OF BHUTAN

Sonam Lhamo | Clerk
Bumthang, Bumthang
Change Password | Log Out

Decided Case

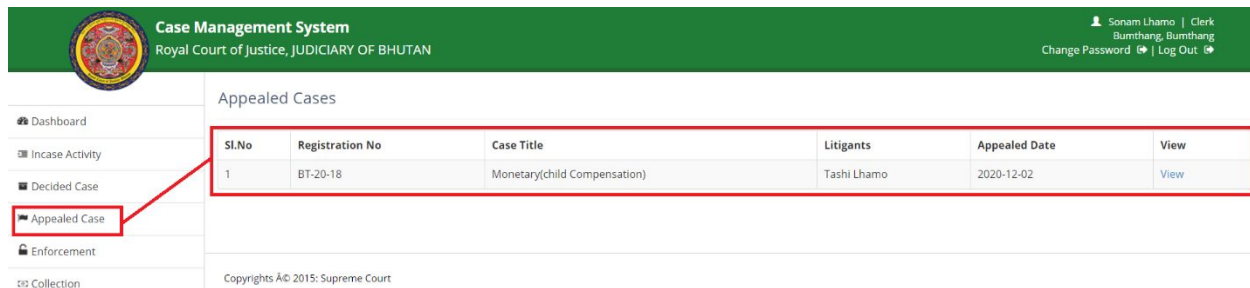
Search by Judgement No

SL No	Registration No	Registration Date	Judgment No	Judgment Date	Case Type	Plaintiff/Appellant	Defendant/Respondent	Option
1	BT-20-13	2020-01-08	BT-20-17	2020-01-22	1- withdrawal	Dawa Zangmo	Yeshi Dorji	35055 Appeal View
2	BT-19-335	2019-12-10	BT-20-14	2020-01-17	1- Institutional loan		Leki Wangmo	34294 Appeal View
2	BT-19-315	2019-11-20	BT-20-18	2020-01-24	1- timber charges	Sonam Cheten	kiran rai	33734 Appeal View
2	BT-19-310	2019-11-04	BT-20-26	2020-01-31	1- Private loan	Lam Palden Wangchuk	Phurba Wangdi	33443 Appeal View
2	BT-19-305	2019-10-16	BT-20-07	2020-01-16	1- Divorce by Court	Tashi Norzom	pelthel	33435 Appeal View

User can view the case details any time and also process appeal if the litigants process for appeal within eligibility time frame.

17. Appealed Cases

This option allows the user to view the cases that are appealed to higher court from the court of logged in user. A bench clerk will be able to view the list of cases managed by the user that are appealed. Bench registrar can view the list of cases that were decided from the bench and appealed to higher court. Court registrar will be able to view the list of all cases decided from the court and appealed to higher court.



Case Management System
Royal Court of Justice, JUDICIARY OF BHUTAN

Sonam Lhamo | Clerk
Bumthang, Bumthang
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Appealed Cases

SI.No	Registration No	Case Title	Litigants	Appealed Date	View
1	BT-20-18	Monetary(child Compensation)	Tashi Lhamo	2020-12-02	View

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User can view the cases details by clicking **View** option.

18. Add Litigant

User can add litigant information as and when new litigant is to be added. Litigant can be individual or organization.

eLitigation System Training Manual



Case Management System
Royal Court of Justice, JUDICIARY OF BHUTAN

Sonam Uhamo | Clerk
Bumthang, Bumthang
Change Password | Log Out

Dashboard

Incase Activity

Decided Case

Appealed Case

Enforcement

Add Litigant

Individual

Organization

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User can search using CID, license no., etc. to check if the litigant is already added in the system or not. If the litigant does not exist in the system then new record can be created.

Individual.

Enforcement

Collection

Add Litigant

Calendar

Litigant Cases

Reports

Enter Individual Detail

Name :	<input type="text"/>	Nationality:	<div>Bhutanese</div>
CID / Passport / Work Permit No:	<input type="text"/>	Occupation:	<div>Govt. Employee</div>
Gender:	<div>Select One</div>	DOB:	<div>Date</div>
Age:	<input type="text"/>	House No:	<input type="text"/>
Tharm No:	<input type="text"/>	Dzongkhag:	<div>Select One</div>
Dungkhag:	<div>Select One</div>	Gewog:	<div>Select Dzongkhag First</div>
Village:	<div>Select Gewog First</div>	Father's/Mother's Name:	<input type="text"/>
Phone No:	<input type="text"/>	Email:	<input type="text"/>
Contact Address:	<input type="text"/>		

Organization.

Case Management System

Royal Court of Justice, JUDICIARY OF BHUTAN

Sonam Uhamo | Clerk
Bumthang, Bumthang
Change Password | Log Out

Dashboard

Incase Activity

Decided Case

Appealed Case

Enforcement

Collection

Add Litigant

Calendar

Litigant Cases

Reports

Add Litigant

Individual

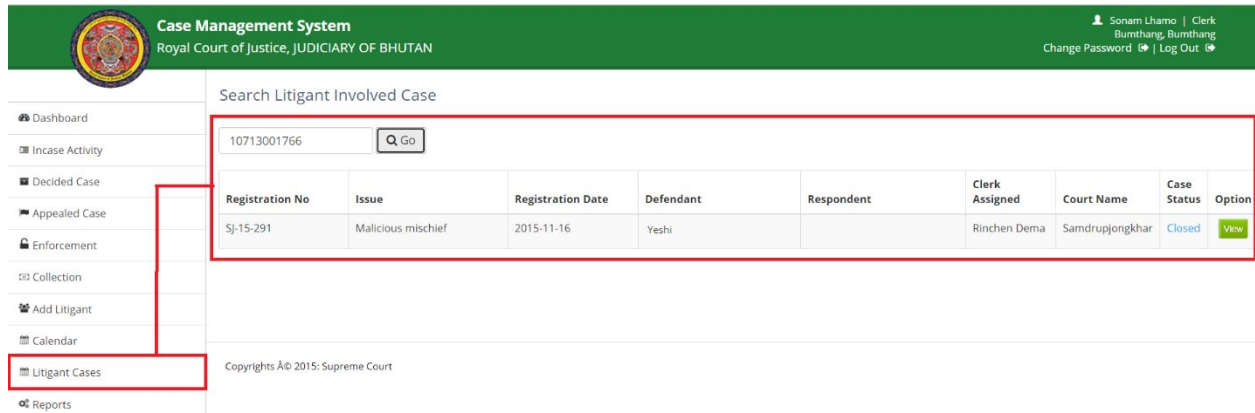
Organization

Enter Organization Detail

Organization Name * :	<input type="text"/>	Organization Code:	<input type="text"/>
License/Registration Number*:	<input type="text"/>	Address * :	<input type="text"/>
P.O Box No:	<input type="text"/>	Phone No * :	<input type="text"/>
Fax No:	<input type="text"/>	Contact Person Name:	<input type="text"/>
Contact Phone No :	<input type="text"/>	Designation:	<input type="text"/>

19. Litigant Cases

This feature provides function to check if any litigant has case registered in courts across Bhutan along with status of the case.



Case Management System
Royal Court of Justice, JUDICIARY OF BHUTAN

Search Litigant Involved Case

10713001766

Registration No	Issue	Registration Date	Defendant	Respondent	Clerk Assigned	Court Name	Case Status	Option
SJ-15-291	Malicious mischief	2015-11-16	Yeshi		Rinchen Dema	Samdrupjongkhar	Closed	View

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Case is searched using CID of the Litigant.